



Quick Reference Guide (QRG) Summary of Changes

Creation Date: 01-21-2026

Revised Date:

Revised By:

Changes Made:

Entering Proposal Information

Step 1: On the **General Tab** on the **Proposal Summary Screen**, enter all **System Required Fields** (Fields with a *****).

- **Proposal Description**
- **Proposal Type**
- **Pre-Bid Type**

Step 2: Enter the remaining needed/desired fields on the **General Tab**.

Proposal Summary

▼ Proposal: 000001 - INTERSECTION MODIFICATION/TRAFFIC SIGNALS

Bid Letting: 00022402 - Call Order:006

General	Proposal ID 000001	Previous ID
Projects	Proposal Description* INTERSECTION MODIFICATION/TRAFFIC SIGNALS	Contract ID 000001
Time	Proposal Long Description INTERSECTION MODIFICATION/TRAFFIC SIGNALS US-69: BEGIN AT THE INTERSECTION OF US-69/US-75 AND CHOCTAW ROAD IN DURANT. PROJECT LENGTH = 0.221 MILES FLEX ESALS = LESS THAN 3 MILLION ASPHALT GRADE = PG 64-22 OK	Design Program
Special Provisions		Type of Funding 0Q41 - TEA-21 SAFETY
Workflow		Proposal Status A - AWARD
Agency Views		Status Date 03/06/2000
		Rejected
		Reason for Non-Processing
		Proposal Cost 25.00
		Complete Plan Cost 6.44
		Plan Without Cross Section Cost 4.83

Step 3: Click the **Save** button.

