



**OKLAHOMA DEPARTMENT OF TRANSPORTATION**  
**Project Management Division**  
**200 N.E. 21<sup>st</sup> Street**  
**Oklahoma City, OK 73105-3204**  
 Division Phone: (405) 522-7601      Division FAX: (405) 522-7612

**DATE:**        **September 6, 2013**

**TO:**            Consulting Engineering Companies

**FROM:**        Ray Sanders, Project Management Division

**SUBJECT:**    **REVISED Solicitation of Interest**

At this time, the Department is soliciting the services of consulting engineering companies to provide State Bridge Rehabilitation, On-Demand Mobile LiDAR Mapping, Fiber Optic Design and Installation, Construction Management Services for Fiber Optic Installation, the 2015-2040 Long Range Transportation Plan, On-Demand Shop Drawing Review and Preliminary Engineering, Preparation of Construction Plans for projects identified by the ODOT within limits of the State of Oklahoma. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature.

**Contact Person:** **Kirk Goins (405) 521-2695**

<b>ENGINEERING CONTRACT NO. 1464</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain, Bridge &amp; Surface)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	US-266: FROM THE MCINTOSH COUNTY LINE, EAST 2.93 MILES TO SH-2 (INCLUDES BENNETT CREEK BRIDGE)  The anticipated services will include the Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>ODOT Division</b>	<b>1</b>	
<b>County</b>	<b>Muskogee</b>	
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>26288(04)</b>	

Contact Person: **Darren Saliba** (918) 687-5407

<b>ENGINEERING CONTRACT NO. 1465</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Intersection Modification)</b>		
<b>Anticipated Contracts</b>	<b>2</b>	US-75: SAFETY IMPROVEMENT FROM APPROXIMATELY 7.5 MILES NORTH OF THE US-62 JUNCTION NORTH 4.7 MILES (ADDING MEDIAN OPENINGS/EXTENDING EXISTING MEDIAN OPENINGS/LEFT TURN LANES) = 28967(04)
<b>ODOT Division</b>	<b>1</b>	
<b>County</b>	<b>Okmulgee</b>	
<b>DBE Goal</b>	<b>6%</b>	US-75: SAFETY IMPROVEMENT FROM APPROXIMATELY 4.5 MILES NORTH OF US-62 JUNCTION NORTH APPROXIMATELY 3 MILES (LEFT TURN LANE ADDING MEDIAN OPENINGS/EXTENDING EXISTING MEDIAN OPENINGS/LEFT TURN LANES) - (BETWEEN OKMULGEE & BEGGS) = 29760(04)
<b>Construction Job Piece No.</b>	<b>28967(04) 29760(04)</b>	
The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).		

Contact Person: **Jack Schmiedel** (405) 521-2606

<b>ENGINEERING CONTRACT NO. 1466</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge &amp; Approaches)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	SH-51 OVER MULBERRY HOLLOW, 6.6 MILES SE OF CHEROKEE COUNTY LINE
<b>ODOT Division</b>	<b>1</b>	
<b>County</b>	<b>Adair</b>	
<b>DBE Goal</b>	<b>6%</b>	The anticipated services will include the Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>Construction Job Piece No.</b>	<b>27949(04)</b>	

Contact Person: **Jack Schmiedel** (405) 521-2606

<b>ENGINEERING CONTRACT NO. 1467</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridges and Approaches)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	SH-99/US-377 OVER LAKE TEXOMA (WILLIS BRIDGE)
<b>ODOT Division</b>	<b>2</b>	
<b>County</b>	<b>Marshall</b>	
<b>DBE Goal</b>	<b>6%</b>	The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Environmental Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>Construction Job Piece No.</b>	<b>28828(04)</b>	

Contact Person: **Kirk Goins** (405) 521-2695

<b>ENGINEERING CONTRACT NO. 1468</b>		
<b>Services Description: 4 Lane Preliminary Engineering, Preparation of Construction Plans (Bridge &amp; Approaches/ Grade, Drain &amp; Surface)</b>		
<b>Anticipated Contracts</b>	<b>3</b>	US-270 OVER CARTER AND 8 UNNAMED CREEK, FROM SH-270A IN SEMINOLE, EAST TO Y AT US-270B WEST OF WEWOKA = 21006(04)
<b>ODOT Division</b>	<b>3</b>	
<b>County</b>	<b>Seminole</b>	US-270 OVER WEWOKA CREEK AND RAILROAD, FROM 4.89 MILES EAST OF SH-270A IN SEMINOLE, EAST 1.2 MILES = 21006(07)
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>21006(04)</b> <b>21006(07)</b> <b>21006(11)</b> <b>29109(04)</b>	US-270: FROM SH-270A IN SEMINOLE, EAST TO Y AT US-270B WEST OF WEWOKA = 21006(11)  US-270 OVER MAGNOLIA CREEK, 0.8 MILES EAST OF SH-99 = 29109(04)  The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).

Contact Person: **Kirk Goins** (405) 521-2695

<b>ENGINEERING CONTRACT NO. 1469</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge &amp; Approaches)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	INDIAN HILLS ROAD BRIDGE OVER I-35, 7.39 MILES NORTH OF MCCLAIN COUNTY LINE
<b>ODOT Division</b>	<b>3</b>	
<b>County</b>	<b>Cleveland</b>	The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>29106(05)</b>	

Contact Person: **Jack Schmiedel** (405) 521-2606

<b>ENGINEERING CONTRACT NO. 1470</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge &amp; Approaches)</b>		
<b>Anticipated Contracts</b>	<b>9</b>	US-75 OVER CANEY CREEK, 9.8 MILES NORTH OF ATOKA COUNTY LINE = 24761(04)
<b>ODOT Division</b>	<b>3</b>	
<b>Counties</b>	<b>Coal Garvin Johnston Lincoln Hughes McClain Seminole</b>	US-77 OVER WASHITA RIVER OVERFLOW, 2.0 MILES NORTH OF MURRAY COUNTY LINE = 29544(04) US-77 OVER WASHITA RIVER, 5.3 MILES SOUTH OF PAOLI = 29667(04) SH-7 OVER KEEL CREEK, 3.8 MILES WEST OF SH-99 = 29561(04)
<b>DBE Goal</b>	<b>6%</b>	SH-7 OVER PECAN CREEK, 0.8 MILES EAST OF SH-99 = 29666(04)
<b>Construction Job Piece No.</b>	<b>24761(04) 29544(04) 29667(04) 29561(04) 29666(04) 20543(04) 29545(04) 29459(04) 24958(04) 29469(04)</b>	SH-99 OVER SALT CREEK, 1.26 MILES NORTH OF SH-66 = 29543(04) US-75 OVER SALT CREEK, 8.62 MILES NORTH OF COAL COUNTY LINE = 29545(04) SH-59 OVER CRINER CREEK, 5.03 MILES SOUTH OF SH-39 = 29459(04) SH-99A OVER TURKEY CREEK, 5.32 MILES EAST OF POTTAWATOMIE COUNTY LINE = 24958(04) SH-99A OVER SAND CREEK, 9.98 MILES EAST OF SH-99 = 29460(04)  The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).

Contact Person: **Kirk Goins** (405) 521-2695

<b>ENGINEERING CONTRACT NO. 1471</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain &amp; Surface)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	SH-1: FROM 1.5 MILES SOUTH OF SH-3, NORTH TO SH-3
<b>ODOT Division</b>	<b>3</b>	
<b>County</b>	<b>Pontotoc</b>	The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>28946(04)</b>	

Contact Person: **Jack Schmiedel** (405) 521-2606

ENGINEERING CONTRACT NO. 1472		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge & Approaches)		
Anticipated Contracts	1	SH 33: OVER FOREMAN CREEK 10.2 MILES EAST OF US 81  The anticipated services will include the Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
ODOT Division	4	
County	Kingfisher	
DBE Goal	6%	
Construction Job Piece No.	29490(04)	

Contact Person: **Kirk Goins** (405) 521-2695

ENGINEERING CONTRACT NO. 1473		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain & Surface)		
Anticipated Contracts	1	US 81: RECONSTRUCTION FROM 5.4 MILES NORTH OF THE CANADIAN COUNTY LINE (EW 84) NORTH 3.0 MILES IN KINGFISHER  The anticipated services will include Geotechnical Information, Preliminary Engineering Studies, Environmental Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
ODOT Division	4	
County	Kingfisher	
DBE Goal	6%	
Construction Job Piece No.	27980(04)	

Contact Person: **Jack Schmiedel** (405) 521-2606

ENGINEERING CONTRACT NO. 1474		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge & Approaches)		
Anticipated Contracts	1	SH-30: BRIDGE AND APPROACHES OVER SALT FORK OF RED RIVER LOCATED 11.2 MILES NORTH OF THE US-62 JUNCTION.  The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
ODOT Division	5	
County	Harmon	
DBE Goal	6%	
Construction Job Piece No.	28768(04)	

Contact Person: **Kirk Goins (405) 521-2695**

<b>ENGINEERING CONTRACT NO. 1475</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain, Bridge &amp; Surface/Widen &amp; Resurface/Bridge and Approach)</b>		
<b>Anticipated Contracts</b>	<b>4</b>	SH-15 FROM 2.2 MILES EAST OF SH-46 NORTH JUNCTION., EXTEND EAST APPROXIMATELY 4.3 MILES = 24160(04)
<b>ODOT Division</b>	<b>6</b>	
<b>County</b>	<b>Ellis Texas</b>	SH-15 BEGIN 3.3 MILES WEST OF THE WOODWARD CO. LN. EXTEND EAST 4.7 MILES = 24223(04)
<b>DBE Goal</b>	<b>6%</b>	SH-15: FROM 5.8 MILES EAST OF US-283 JUNCTION., EXTEND EAST APPROXIMATELY 2.7 MILES = 26497(04)
<b>Construction Job Piece No.</b>	<b>24160(04)</b> <b>24223(04)</b>  <b>26497(04)</b> <b>29674(04)</b>  <b>20947(04)</b> <b>20947(07)</b>  <b>14971(35)</b> <b>14971(42)</b>	SH-15 FROM THE US-283 JUNCTION., EAST 4.5 MILES = 29674(04)  US-54: FROM 4.8 MILES NORTH OF US-64, EXTEND NORTH 3.7 MILES - ROADWAY = 20947(04)  US-54: FROM 4.8 MILES NORTH OF US-64, EXTEND NORTH 3.7 MILES - SURFACE = 20947(07)  US-54: BEGINNING APPROXIMATELY 10.5 MILES NORTH OF JUNCTION OF US-54/US-64 WEST AND EXTENDING NORTH 3.6 MILES - ROADWAY = 14971(35)  US-54: BEGINNING APPROXIMATELY 10.5 MILES NORTH OF JUNCTION OF US-54/US-64 WEST AND EXTENDING NORTH 3.6 MILES - SURFACE = 14971(42)  The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).

<b>ENGINEERING CONTRACT NO. 1476</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain, Bridge &amp; Surface)</b>		
<b>Anticipated Contracts</b>	<b>3</b>	SH-20: FROM 0.09 MILES EAST OF US-75, EAST 3.83 MILES = (24346(04) <b>CONTACT PERSON : KIRK GOINS (405) 521-2695</b>
<b>ODOT Division</b>	<b>8</b>	
<b>County</b>	<b>Tulsa Ottawa Creek</b>	SH-125: FROM FAIRLAND NORTH APPROXIMATELY 1.5 MILES = 27016(04) <b>CONTACT PERSON : TIM TEGELER (405) 521-2695</b>
<b>DBE Goal</b>	<b>6%</b>	SH-33 OVER UNNAMED CREEK, 1.4 MI. EAST OF PAYNE COUNTY LINE = 27083(04) <b>CONTACT PERSON: JACK SCHMIEDEL (405) 521-2606</b>
<b>Construction Job Piece No.</b>	<b>24346(04)</b> <b>27016(04)</b> <b>27083(04)</b>	The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).

Contact Person: **Jack Schmiedel** (405) 521-2606

<b>ENGINEERING CONTRACT NO. 1477</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge Rehabilitation)</b>		
<b>Anticipated Contracts</b>	<b>1</b>	BROKEN ARROW EXPRESSWAY/SH-51 OVER LEWIS AVENUE = 11476(04)
<b>ODOT Division</b>	<b>8</b>	
<b>County</b>	<b>TULSA</b>	BROKEN ARROW EXPRESSWAY/SH-51 OVER 15 <sup>TH</sup> STREET AND SH-51 OVER THE MK&T RAILROAD = 11477(04)
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>11476(04) 11477(04)</b>	The anticipated services will include the Survey, Environmental, Geotechnical Information, Preliminary Engineering Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).

Contact Person: **Larry Reser** (405) 521-2621

<b>ENGINEERING CONTRACT NO. 1478</b>		
<b>Services Description: On-Demand Mobile LiDAR Mapping</b>		
<b>Anticipated Contracts</b>	<b>1</b>	The anticipated services will include, but are not limited to, providing engineering survey grade mapping using a Mobile LiDAR System (Light Detection and Ranging). This will include possessing the necessary hardware and software to obtain grade 1A accuracy and resolution in accordance with ODOT's Specifications For Mobile LiDAR. Hardware requirements include, but are not limited to: 360° scan range sensors; Global Navigation Satellite System (GNSS) receivers; Inertial Measurement Unit (IMU); Distance Measurement Indicator (DMI); digital cameras; ridged platform. The consultant will be required to furnish a Systems Calibration Report for each project. The data must meet or exceed the Oklahoma Standard For Spatial Data Accuracy (OSSDA) testing procedure.
<b>ODOT Division</b>	<b>Survey</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>0%</b>	
<b>Construction Project Job Piece No.</b>	<b>By Task Order</b>	

Contact Person: **Alan Stevenson** (405) 919-6573

<b>ENGINEERING CONTRACT NO. 1479</b>		
<b>Services Description: Fiber Optic Design &amp; Installation</b>		
<b>Anticipated Contracts</b>	<b>8</b>	Project Description: Department, on the behalf of the State of Oklahoma is soliciting the services of consulting engineering companies to provide field and location survey, preliminary engineering, preparation of construction plans and construction inspection duties at various locations for fiber optic route and communication infrastructure to connect various institutions across the state.
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>0%</b>	
<b>Construction Job Piece No.</b>	<b>Task Order</b>	<p>Design Services: The successful Consulting Firms will be responsible for producing and delivering final PS&amp;E for new fiber optic installation statewide as determined by OMES, ONENET, OTA, and ODOT. Services will include but will not be limited to collecting GIS grade field survey information, utility coordination, and design services associated with the production of fiber optic installation plans and specifications in accordance with current ODOT practices. The STATE will require that the design and plan development be completed in such a manner that the information can be incorporated into the STATE's asset inventory database upon completion of design. Any person, company, or entity that desires to submit a proposal must possess the necessary qualifications and educational experience related to the use of CAD programs for the development of transportation or utility plan.</p> <p>Geographic Information Systems Data Processing and Conversion: The successful firm will be responsible for providing ESRI ArcGIS compatible data in a custom ODOT telecommunications data model from design plans and specifications. Anticipated services include AutoCAD data conversion, data population through ArcEditor, and scripting. Processed data will be delivered in ESRI geodatabase/shape-files as appropriate for the data model. Additionally, the firm selected should have experience with modeling telecommunication networks inside of a GIS environment so as to guarantee data connectivity for use with signal path tracing of the geodatabase.</p>

Contact Person: **Alan Stevenson** (405) 919-6573

<b>ENGINEERING CONTRACT NO. 1480</b>		
<b>Services Description: Construction Management Services/Fiber Optic Installation</b>		
<b>Anticipated Contracts</b>	<b>8</b>	<p>The successful firms will perform a level of service which may include construction survey, construction inspection, construction management, construction materials acceptance testing, and project audit and clerical services. These services may be requested individually or packaged to provide a complete Resident Engineer's Office. The consultant will provide all necessary equipment, vehicles, office space, engineering, managerial, clerical and sampling/testing personnel as required to adequately staff a residency office. The selected consultant engineering firms will provide technically competent and appropriately qualified personnel to perform these services. Key consultant personnel shall have prior construction experience in their assigned areas of responsibility.</p> <p>The selected consultant firm will be required to manage assigned construction contracts in accordance with the plans, specifications, standards, construction control directives and associated manuals. Duties of the consultants will include, but not be limited to, the following items:</p> <ul style="list-style-type: none"> <li>• Hold all meetings and conferences. Develop and circulate copies of minutes for each meeting.</li> <li>• Review the contractors' work progress and make recommendations to ODOT as required for contract compliance.</li> <li>• Monitor and document daily construction progress (on-site inspection).</li> <li>• Maintain construction files to ODOT standards.</li> <li>• Initiate and approve progressive estimate payments to the contractor.</li> <li>• Perform material sampling/testing as required for contract compliance.</li> <li>• Conduct construction surveys.</li> <li>• Verify the correct placement of relocated utilities.</li> <li>• Review and evaluate contractors' modification requests and make recommendations to ODOT.</li> <li>• Monitor construction for compliance with specifications and regulations.</li> </ul> <p>It is the intent that the selected consultant firm will limit the involvement of ODOT to the absolute minimum during the construction phase. All management and inspection services conducted by the consultant firm will be used to verify compliance with the plans and specifications and will be performed in accordance with ODOT and Federal Highway Administration policies and procedures as required in the construction documents. The selected consultant firm will be required to obtain a license and utilize Site Manager.</p>
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>0%</b>	
<b>Construction Job Piece No.</b>	<b>Task Order</b>	

Contact Person: **Linda Koenig** (405) 522-0171

Engineering Contract No. 1481		
Services Description: Long Range Transportation Plan		
<b>Expected Contracts</b>	<b>1</b>	The successful Consulting Firms will be required to complete the 2015-2040 Long Range Transportation Plan. The Consultant will be responsible for producing a policy plan that provides for development and implementation of an intermodal transportation system, including but not limited to highway, rail, airport access, waterway, bicycle and pedestrian modes. The recommended Plan policies will focus on providing transportation mobility and access, for freight and people, on a statewide basis.  Consultant will prepare related documents including graphic and narrative components. The consultant will be required to address planning factors, public involvement, performance measures and other US DOT requirements for statewide transportation plans.
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>6%</b>	
<b>Job Piece No.</b>	<b>TBD</b>	

Contact Person: **Greg Allen** (405) 521-6491

Engineering Contract No. 1482		
Services Description: On-Demand Shop Drawing Review		
<b>Expected Contracts</b>	<b>2</b>	The successful Consulting Firms will be responsible for providing in support of ODOT staff for the review of structural shop drawings for multiple projects located statewide.
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	The types of shop drawings to be reviewed may include: pre-stressed concrete beams, structural steel beams and girders, steel blocking diagrams, expansion joints, bearing assemblies, pre-fabricated structures, retaining walls, signal and light poles and sign structures.
<b>DBE Goal</b>	<b>0%</b>	
<b>Job Piece No.</b>	<b>Task Order</b>	

Contact Person: **Jack Schmiedel** (405) 521-2606

ENGINEERING CONTRACT NO. 1483		
Services Description: On-Demand Preliminary Engineering, Preparation of Construction Plans (State Bridge Rehabilitation)		
<b>Anticipated Contracts</b>	<b>6</b>	MULTIPLE LOCATIONS WITHIN EACH OF THE EIGHT FIELD DIVISIONS
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>0%</b>	The anticipated services will include a Visual Inspection, Photo Documentation, Development of Rehabilitation Alternatives, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>Construction Job Piece No.</b>	<b>Task Order</b>	

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response for **each** Professional Services Contract that you are interested in being considered for will include the following:

- A Letter of Interest referencing the Engineering Contract Number that you are interested in being considered for
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**
- **Latest available FAR audit or audit status correspondence**

**Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process. Initiation reports are NOT provided at the time of the issuance of solicitation. Any relevant initiation reports will be provided to all consultants invited to interview for ODOT project.**

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

**The deadline for the submittal of your response will be 4:30 p.m. September 25, 2013.**

**PLEASE NOTE:** Response packets must now be submitted **electronically in a .pdf format** to [consultantloi@odot.org](mailto:consultantloi@odot.org)

**LETTER OF INTEREST PACKET SUBMITTAL:**

**If not sending electronically, please submit all packets to the following address:**

**Project Management Division  
Attn: Michelle Roberts  
Room 1C-4A  
Oklahoma Department of Transportation  
200 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.