



OKLAHOMA DEPARTMENT OF TRANSPORTATION
Project Management Division
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Oklahoma City, OK 73105-3204
 Division Phone: (405) 522-7601

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DATE: February 14, 2013
TO: Consulting Engineering Companies
FROM: Ray Sanders, Project Management Division
SUBJECT: Solicitation of Interest – REVISED

At this time, the Department is soliciting the services of consulting engineering companies to provide On-System Bridge Inspection, On-Demand Land Surveying, On-Demand Bridge and Roadway Geotechnical Services, Calibration/Verification and Preliminary Engineering, Preparation of Construction Plans for projects identified by the ODOT within limits of the State of Oklahoma. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature.

Contact Person: **Larry Reser** (405) 521-2621

Engineering Contract No. 1439		
Services Description: On-Demand Land Surveying		
Expected Contracts	4	The successful Consulting Firms will provide land surveying services at locations statewide to assist in the preparation and delivery of the 8 Year Construction Work Plan. These services may include, but are not limited to, location surveys (to be used for environmental purposes and in the development of construction plans), land surveys (for determining property ownership and the acquisition of right-of-way, staking right-of-way), and other types of land surveys as required by the Department. These services require qualifications, expertise, experience and/or equipment that are of highly specialized nature. All deliverables will be per applicable ODOT "Specifications For Surveys For Primary And Secondary Highways" and/or site-specific Survey Special Provisions. This requires a licensed Professional Land Surveyor, holding a current license in the State of Oklahoma, and in good standing with the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	
Construction Job Piece No.	NA	

Contact Person: **Walt Peters** (405) 521-2606

Engineering Contract No. 1440		
Services Description: On-System Bridge Inspection Services		
Expected Contracts	4	The successful Consulting Firms will be responsible for providing on-system bridge safety inspections using PONTIS for multiple bridge locations throughout the state. The Consultant must provide the following qualifications: Reference CFR 650 Subpart C- National Bridge Inspection Standards.
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	
Construction Job Piece No.	NA	<p>(1) Program Manager – The Program Manager must be a Professional Engineer who is registered in the State of Oklahoma and is knowledgeable in the field of Bridge Inspection. The Program Manager must have completed the two week NHI Course No. 130055 (Safety Inspection of In-Service Bridges). The Program Manager should be actively participating in ODOT QC/QA training.</p> <p>The program manager will be responsible for oversight of the bridge safety inspection program and must be qualified to do the following:</p> <ul style="list-style-type: none"> • Review inspection forms for completeness and accuracy. • Make repair recommendations to the bridge owner. <p>(2) Team Leader: The Team Leader must be a Professional Engineer who is registered in the State of Oklahoma have (5) years of experience or alternate qualification as defined in CFR. The Team Leader must have completed the two week NHI Course No. 130055 (Safety Inspection of In-Service Bridges). The Team Leader should be actively participating in ODOT QC/QA training.</p> <p>Inspections are to be made in accordance with National Bridge Inspection Standards, the ODOT PONTIS Manual, the FHWA Manual “Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation’s Bridges”, latest edition of the “AASHTO Manual for Condition Evaluation of Bridges”, and ODOT policies. Inspections are to be submitted electronically including all necessary error checking.</p>

Contact Person: **John Thomas** (405) 522-4985

ENGINEERING CONTRACT NO. 1441		
Services Description: Calibration/Verification Services		
Anticipated Contracts	1	<p>This is a request for calibration, verification, and repair of department laboratory equipment. This will include travel to all residency field offices as well as the department central laboratory. Calibration, verification, and repair of nuclear density gauges shall be performed on site. Calibration of nuclear density gauges shall be performed using a mobile calibration device composed of a minimum of three (3) blocks of different densities. Calibration of nuclear density gauges will be performed by technician(s) who have completed calibration and service training by factory trained personnel (Certificate provided to ODOT for review). All services will be conducted by qualified personnel with a minimum of three (3) years experience in calibration and service. Calibrations shall be conducted according to current AASHTO, ASTM, and ODOT specifications. Emergency service request will be verbally answered within twelve (12) hours of request, with a scheduled service within forty eight (48) hours of request</p> <p>Bound detailed report to each location with as found and as left conditions, calibration equipment used and percent uncertainty.</p>
ODOT Division	Statewide	
County	Statewide	
DBE Goal	0%	
Construction Job Piece No.	NA	
<p>The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet:</p> <ol style="list-style-type: none"> 1) Experience and/or familiarity with department procedures 2) Ability of the firm to perform the type of work contemplated 3) Specialized qualifications of the firm for the type of work contemplated 4) Past performance 5) Proof of Nuclear calibration blocks 		

Contact Person: **Mark Scott** (405) 521-2553

ENGINEERING CONTRACT NO. 1442		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Grade, Drain, Surface & Bridge)		
Anticipated Contracts	1	Jenks: Elwood Ave from 111 th to Main Street.
ODOT Division	8	The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Environmental Studies, Right-of-Way Acquisition , Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
County	Tulsa	
DBE Goal	6%	
Construction Job Piece No.	30160(04)	

Contact Person: **Mark Scott** (405) 521-2553

ENGINEERING CONTRACT NO. 1443		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Preliminary Engineering)		
Anticipated Contracts	1	Bixby: Memorial Drive Corridor Traffic and Signalization Study.
ODOT Division	8	The anticipated services will include completion of Corridor Traffic and Signalization Study for the Memorial Drive Corridor from Creek Turnpike to 171st Street for the City of Bixby.
County	Tulsa	
DBE Goal	0%	
Construction Job Piece No.	30159(04)	

Contact Person: **Jeff Dean** (405) 522-0988

ENGINEERING CONTRACT NO. 1444		
Services Description: Geotechnical Services – Roadway Design		
Anticipated Contracts	5	The successful Consulting Firm(s) will be responsible for providing geotechnical services in support of ODOT staff for design of transportation structures at locations throughout the state.
ODOT Division	Multiple	
County	Statewide	All services will be rendered with reference to applicable AASHTO and ASTM specifications, also as required by Specifications for the Geotechnical Investigation for Roadway Design.
DBE Goal	0%	
Construction Project Job Piece No.	TBD	

Contact Person: **Jack Schmiedel** (405) 521-2606

ENGINEERING CONTRACT NO. 1445		
Services Description: Geotechnical Services – Bridge Division		
Anticipated Contracts	5	The successful Consulting Firm(s) will be responsible for providing geotechnical services in support of ODOT staff for design of transportation structures at locations throughout the state. All services will be rendered with reference to applicable AASHTO and ASTM specifications, also required by the Specifications for the Geotechnical Investigation of Bridges and Related Structures.
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	
Construction Project Job Piece No.	TBD	

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response for **each** Professional Services Contract that you are interested in being considered for will include the following:

- A Letter of Interest referencing the Engineering Contract Number that you are interested in being considered for
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**
- **Latest available FAR audit or audit status correspondence**

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

The deadline for the submittal of your response will be 4:30 p.m. February 22, 2013.

The Department anticipates the selection process to be complete and the contracts negotiated as soon as possible and as quick as June, 2013 for response. As all these contracts are anticipated to be financed with Federal Fiscal Year 2013 funding, the Notice to Proceed is expected as soon as possible and as quick as August, 2013.

PLEASE NOTE: Response packets may **now** be submitted **electronically in a .pdf format** to Kathy Hurst at: khurst@odot.org.

LETTER OF INTEREST PACKET SUBMITTAL:

If not sending electronically, please submit all packets to the following address:

**Project Management Division
Attn: Kathy Hurst
Room 1C-4A
Oklahoma Department of Transportation
200 NE 21st Street
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.