



**OKLAHOMA DEPARTMENT OF TRANSPORTATION**

**Project Management Division**  
200 N.E. 21<sup>st</sup> Street  
Oklahoma City, OK 73105-3204  
Division Phone: (405) 522-7601

Division FAX: (405) 522-7612

**DATE:** September 5, 2012  
**TO:** Consulting Engineering Companies  
**FROM:** Ray Sanders, Project Management Division  
**SUBJECT: Solicitation of Interest**

At this time, the Department is soliciting the services of consulting engineering companies to provide Vehicle Classification Data Collection and Preliminary Engineering, Preparation of Construction Plans for projects identified by the ODOT within limits of the State of Oklahoma. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature.

**Contact Person: Daryl Johnson (405) 522-6376**

<b>ENGINEERING CONTRACT NO. 1432</b>		
<b>Services Description: Vehicle Classification Data Collection</b>		
<b>Anticipated Contracts</b>	<b>1</b>	The successful Consulting Firm will be responsible for providing vehicle classification data at Oklahoma's highway locations, statewide.  The Contractor will provide all labor, material, equipment, traffic control plus advance signs, and technical expertise required to collect, record, and report the required traffic data. The Contractor shall provide vehicle classification data in the current FHWA scheme "F" categories on disk and by paper report. The disk format shall be compatible with PEEK 261 software with all headers files completed. Report format is Column = type and Row = lane. The paper report printout shall show the hourly volume by lane by direction of each vehicle classification category plus unclassified vehicles with hourly and daily totals (starting at midnight: Monday, Tuesday or Wednesday). The Department has the option of specifying 15 minute or 60 minute interval length. Data gathering cycles will be continuous 48 hours for all lanes simultaneously. The Department has the option of requesting that 168 hours (one week) of continuous data be monitored and reported. This one week of continuous data will cost double the amount of 48 hour continuous data reporting.
<b>ODOT Division</b>	<b>Multiple</b>	
<b>County</b>	<b>Statewide</b>	
<b>DBE Goal</b>	<b>0%</b>	

Contact Person: Kirk Goins (405) 521-2695

<b>ENGINEERING CONTRACT NO. 1433</b>		
<b>Services Description: Preliminary Engineering, Preparation of Construction Plans Interchange and Bridge Widening or Replacement</b>		
<b>Anticipated Contracts</b>	<b>1</b>	US-69 at C-Tree road at the entrance to the McAlester Army Ammunition Depot.
<b>ODOT Division</b>	<b>2</b>	
<b>County</b>	<b>Pittsburg</b>	The anticipated services will include the Survey, Geotechnical Information, Preliminary Engineering Studies, Environmental Studies, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E).
<b>DBE Goal</b>	<b>6%</b>	
<b>Construction Job Piece No.</b>	<b>28995(04)</b>	

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response for **each** Professional Services Contract that you are interested in being considered for will include the following:

- A Letter of Interest referencing the Engineering Contract Number that you are interested in being considered for
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**
- **Latest available FAR audit or audit status correspondence**

**Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.**

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

**The deadline for the submittal of your response will be 4:30 p.m. on September 19, 2012.**

The Department anticipates the selection process to be complete and the contracts negotiated as soon as possible and as quick as October for response. As all these contracts are anticipated to be financed with Federal Fiscal Year 2013 funding, the Notice to Proceed is expected as soon as possible and as quick as February 2013.

**PLEASE NOTE:** Response packets may **now** be submitted **electronically in a .pdf format** to Cecilia Payne at: [cpayne@odot.org](mailto:cpayne@odot.org).

#### **LETTER OF INTEREST PACKET SUBMITTAL:**

**If not sending electronically, please submit all packets to the following address:**

**Project Management Division  
Attn: Cecilia Payne  
Room 1C-4A  
Oklahoma Department of Transportation  
200 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.