



OKLAHOMA DEPARTMENT OF TRANSPORTATION

Project Management Division
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DATE: April 9, 2012
TO: Consulting Engineering Companies
FROM: Ray Sanders, Project Management Division
SUBJECT: Solicitation of Interest

At this time, the Department is soliciting the services of consulting engineering companies to provide Construction Management Services. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature.

Contact Person: Casey Shell (405) 521-4675

ENGINEERING CONTRACT NO. 1415		
Services Description: Construction Management Services		
Anticipated Contracts	1	<p>The successful Consulting Firm will perform construction inspection for materials acceptance (Crosstown beams) and project audit and clerical services as necessary. The consultant will provide all necessary equipment, vehicles, office space, engineering, managerial, clerical and sampling/testing personnel as required to adequately provide the services. The selected consultant engineering firms will provide technically competent and appropriately qualified personnel to perform these services. Key consultant personnel shall have prior construction experience in their assigned areas of responsibility with the following special qualifications:</p> <ul style="list-style-type: none"> • A Professional Engineer registered in the State of Oklahoma. • A Certified Welding Inspector • An ASNT certified SNT-TC-1A NDT Level II or III in Ultrasonic, Magnetic Particle, and Liquid Penetrant testing <p>Special Duties: The successful Consulting Firm will be responsible for inspecting Crosstown beams once the demolition Contractor has removed them from the structure and placed them on the ground in accordance with the Construction Contract Documents. Damage may result from corrosion or from construction practices. Inspections are to be performed in accordance with the appropriate Oklahoma Department of Transportation, AWS, AASHTO, and ASTM Specifications. When required to determine the acceptance of a beam, the Consultant may need to perform nondestructive testing including ultrasonic, magnetic particle, or other tests as specified by the Department. The firm is to determine if the beams are Accepted, Rejected or Damaged and to observe all repairs as directed by the Department. Rejected beams must be marked "REJECTED" or "DAMAGED" as determined by the Consultant and in accordance with the following definitions:</p> <ul style="list-style-type: none"> • "Rejected" beams are those determined to be unsuitable for immediate use upon removal, through no fault of the Contractor.
ODOT Division	4	

County	Oklahoma	<ul style="list-style-type: none"> • “Damaged” beams are those determined to be unsuitable for immediate use due to damages caused by removal or loading. • “Accepted” beams which are acceptable for immediate use upon removal.
DBE Goal	0%	
Construction Job Piece No.	17428(77)	When beams are damaged by the Contractor’s construction practices, the Consultant will be required to make a determination as to whether the beams are repairable. The Consultant will then provide an inventory of non-repairable damaged beams. Damaged beams that have repairs approved by the consultant will be marked “Accepted”. Only “Accepted” beams will be suitable for use by the Counties.

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response for **each** Professional Services Contract that you are interested in being considered for will include the following:

- A Letter of Interest referencing the Engineering Contract Number that you are interested in being considered for
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm’s strategy in meeting the proposed DBE goal.**
- **Latest available FAR audit or audit status correspondence**

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

The deadline for the submittal of your response will be 4:30 p.m. on April, 16, 2012.

The Department anticipates the selection process to be complete and the contract negotiated as soon as possible. As this contract is anticipated to be financed with Federal Fiscal Year 2012 funding, the Notice to Proceed is expected as soon as possible and as quick as May.

PLEASE NOTE: Response packets may **now** be submitted **electronically in a .pdf format** to Brad Smith at: btsmith@odot.org.

LETTER OF INTEREST PACKET SUBMITTAL:

If not sending electronically, please submit all packets to the following address:

**Project Management Division
Attn: Brad Smith
Room 1C-4A
Oklahoma Department of Transportation
200 NE 21st Street
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.