



OKLAHOMA DEPARTMENT OF TRANSPORTATION

Project Management Division

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DATE: October 1st, 2004

TO: Consulting Engineering Companies

FROM: Tim Gatz, Project Management Division

SUBJECT: Solicitation for Environmental, Design, and Traffic Services

At this time, the Department is soliciting the services of consulting engineering companies to provide noise study/wall design, design services and engineering services, services upon demand from ODOT staff, including but not limited to design, survey, geotechnical studies, traffic analysis, plan reviews, construction inspections, construction management and administration of various projects identified by the ODOT within limits of the State of Oklahoma to assist in the preparation and delivery of the 8 Year Construction Work Plan. In addition, this solicitation includes statewide work zone traffic studies. These services require qualifications, expertise, experience and/or equipment that is of a highly specialized nature. Please find attached a comprehensive list of projects and descriptions for which the Department is seeking the noted services.

**** NEW SOLICITATION OF INTEREST RESPONSE SUBMITTAL FORMAT ****

In a continuing effort to economize our response process, the Department is activating a solicitation of interest response mechanism intended to reduce the reproduction requirements on work of a similar scope that will be reviewed by a common selection committee. This mechanism will allow the opportunity to indicate interest in multiple Engineering Contracts with a single response packet comprised of one (1) unbound original and five (5) copies. In order to facilitate this mechanism, specific project information such as the Letter of Interest, the proposed Table of Organization of the project team, and additional information must be reproduced in the response packet and included for each Engineering Contract of interest. However, information that is common to each Engineering Contract, such as the statement of qualifications, need only be included once in each copy.

Therefore, your response **for the Engineering Contracts that you are interested in being considered for** will include a total of one (1) response packet (one (1) unbound original and five (5) copies) per common selection committee as described below:

Selection Committee I

1. One (1) separate packet for EC 942 - Statewide Work Zone Traffic Studies including the following:
 - a. A Letter of Interest referencing the Engineering Contract Number (EC No. 942)
 - b. A Table of Organization depicting the proposed project team
 - c. Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
 - d. A statement of your qualifications (CAP 255 Form preferred)

Selection Committee II

2. **Only** one (1) combined packet for EC No. 939, 940, 941,943 and/or 944 including the following:
 - a. A separate Letter of Interest referencing the Engineering Contract Number of Interest (EC No. 939, 940, 941,943 and/or 944)
 - b. A separate Table of Organization depicting the proposed project team **for each EC No.** you are interested in.
 - c. Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
 - d. If common to all EC No(s)., a single statement of your qualifications (CAP 255 Form preferred).

An example table of contents for the combined packet might read as follows:

Section I

- a. Letter of Interest EC 939
- b. Table of Organization EC 939
- c. Additional Info EC 939

Section II

- a. Letter of Interest EC 940
- b. Table of Organization EC 940
- c. Additional Info EC 940

Section III

- a. Letter of Interest EC 943
- b. Table of Organization EC 943
- c. Additional Info EC 943

Appendix A - Statement of Qualifications (CAP 255 Form) Common to All Sections

If you do not believe that this format will serve your purposes or if your Statement of Qualifications is not common to all EC(s), the alternative is to submit separate packets for each Engineering Contract as accepted by the Department in the past.

**** END OF NEW INFO ****

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The deadline for the submittal of your responses will be 4:30 p.m. October 15, 2004. The Department anticipates the selection process to be complete and the contracts negotiated and approved by the Transportation Commission as soon as possible and not later than December of 2004. As these contracts are anticipated to be financed with Federal Fiscal Year 2005 funding, the Notice to Proceed is expected in January of 2005.

As always, your assistance, cooperation and patience is greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.

Contract No.	EC 939	Services Description: On-Demand Engineering Services
ODOT Division	Multiple	The successful Consulting Firms will be responsible for engineering services, upon demand from ODOT staff, including but not limited to design, survey, geotechnical studies, traffic analysis, plan reviews, construction inspections, construction management and administration of various projects identified by the ODOT within limits of the State of Oklahoma to assist in the preparation and delivery of the 8 Year Construction Work Plan and/or state owned facilities. These services require qualifications, expertise, experience and/or equipment that is of a highly specialized nature.
County	Statewide	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	
Contract No.	EC 940	Services Description: Environmental Clearance and Preliminary Engineering (Grade, Drain & Surf.)
ODOT Division	4	Widening and resurfacing project on US-177 from just south of Perkins north through Perkins to establish a 12' driving lane width with curb and gutter and 8' shoulders. The project will include drainage improvements at the SH-33/US-177 intersection with a detention basin and pumping station. Geotechnical information will be provided by the Department. The anticipated services will include environmental clearance, ground and aerial survey, roadway preliminary and final design, traffic engineering and construction traffic control and will culminate in the submittal of Plans, Specifications and Estimates (PS&E).
County	Payne	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	
Contract No.	EC 941	Services Description: Noise Study/Wall Design
ODOT Division	Planning	The successful Consulting Firm will be responsible for producing final design plans for noise mitigation along US-64 between Mingo Road and Memorial Drive in Tulsa. The anticipated services will include ground and aerial survey, geotechnical information, preliminary and final free standing noise wall design and will culminate in the submittal of Plans, Specifications and Estimates (PS&E).
County	Tulsa	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	
Contract No.	EC 942	Services Description: Statewide Work Zone Traffic Studies
ODOT Division	AD Operations	The successful Consulting Firm will be responsible for providing services including, but not limited to the evaluation of construction sites, analysis of accident data, evaluation of construction traffic control, review of construction traffic control plans and the development of recommendations for potential safety improvements to assist the Department with proactive work zone safety and mobility planning.
County	Statewide	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	
Contract No.	EC 943	Services Description: Preliminary Engineering (Bridge & Approach)
ODOT Division	5	Bridge & approach roadway replacement project of SH-54 north of I-40 at the bridges over Horse Creek (NBI No. 13092) and Deer Creek (NBI No. 13107) including limited vertical realignment. Environmental Clearance and ground and/or aerial survey will be provided by the Department. The anticipated services will include geotechnical information, preliminary and final design, traffic engineering and construction traffic control and will culminate in the submittal of Plans, Specifications and Estimates (PS&E).
County	Custer	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	

Contract No.	EC 944	Services Description: Preliminary Engineering (Bridge & Approaches)
ODOT Division	3	Bridge & approach roadway replacement projects on US-270 over a Railroad (NBI No(s). 15184 and 15185) south of the Kickapoo Spur and at the Kickapoo Spur (US-270 Business) (NBI No(s). 15113 and 15114) in Shawnee. The anticipated services will include environmental clearance, ground and aerial survey, geotechnical information, preliminary and final design, traffic engineering and construction traffic control and will culminate in the submittal of Plans, Specifications and Estimates (PS&E).
County	Pottawatomie	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	