

# Policy & Procedure Document

Last Modified: 03/12/2007  
Reviewed for Version: SiteManager 3.7

**SECTION:** 1100 - Materials Management

**ITEM NUMBER:** 1110.2

**ITEM:** SAMPLE BACKLOG SUMMARY REPORT

**REVISED:** 03/12/2007

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## ***SAMPLE BACKLOG SUMMARY REPORT***

This window opens to a Report Criteria window with several options for setting criteria. The information displayed is not correct and until fixed, this report function should not be relied on for anything. Format of report does not allow display of full Sample ID, Material Type, or Lab Name.

### **Changes to previous versions of this Policy:**

3/12/2007: Reviewed for 3.7 Upgrade. Added information concerning formatting issues of report.