

Quick Reference Guide

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Change Orders for Asphalt Binder Price Adjustments

This Quick Reference Guide is to clarify the process to be used when submitting change orders for asphalt binder price adjustments as referenced in special provision 109-7.

We have created a new pay item to address this matter. The new pay item is 109 1150 - Asphalt Binder Price Adjustment - Lump Sum.

The only time a change order will be required for this item is when additional appropriations are required to fund this adjustment. When the change order is approved, the item is not to be posted due to the fact that it is for additional appropriations only.

When submitting a change order, the explanation will need to read as follows:

"This item compensates the contractor for the additional cost incurred due to the increase in the asphalt binder price index on progressive estimate(s) no(s). __ (to) __ ,in accordance with Special Provision 109-7". It is important that you reference which estimate this change order is affecting, in the event you have more than one.

The procedures defined above must be strictly adhered to, or your change orders will be rejected by the Construction Division.