

Policy & Procedure Document

Last Modified: 03/27/2017
Reviewed for Version: SiteManager 3.9b

SECTION: 1300 - Project Finalization

ITEM NUMBER: 1302.2A

ITEM: AUDIT CONCERN INDICATORS REPORT

REVISED: 03/27/2017

SCOPE:

To document the Audit Concern Indicators Report, available under the Additional Tools section in the Material Certification Process Utility Index.

This policy applies to all contracts awarded June 2007 and later, and may be optionally used for projects awarded prior to June 2007.

GENERAL:

The Audit Concern Indicators Report is a summary for a contract or group of contracts, listing many of the same concern indicators found on the Materials Certification Letter.

This is the first report to run when starting the Material Certification Process as outlined in the Material Certification Policy.

A thorough understanding of the various steps in the Material Certification Process, and the necessary reports referenced in this Audit Concern Indicators Report, is required to issue a Material Certification Letter in compliance with established Policy and Procedures.

For specific details on each indicator, refer to the corresponding 1302.1 sub sections.

This report is sorted by Contract ID, and displays a list of basic contract information and the contract's concern indicators. While the Materials Certification Letter displays many of the same concern indicators, that utility limits users to the selection of a specific contract. This utility allows for more global information, including counts of contract occurrences within the selected filter.

This report is obtained by selecting any of the following filter options:

- Contract
- Division
- Division-Residency
- Consultant
- All (No Filter)