

Policy & Procedure Document

Last Modified: 05/29/2007
Reviewed for Version: SiteManager 3.7

SECTION: 1300 - Project Finalization

ITEM NUMBER: 1302.2

ITEM: ADDITIONAL TOOLS (GENERAL)

REVISED: 05/29/2007

SCOPE:

To document the existence of Additional Tools available, describe the reports in general and state their potential use.

This policy applies to all contracts awarded June 2007 and later, and may be optionally used for projects awarded prior to June 2007.

GENERAL:

Section 1302.2 and its Subsections will address additional reports available in the Material Certification Process utility Index, under the heading, "Additional Tools". The most important reporting tool in this group of additional reports is the "Audit Concern Indicators Report", as this is typically the first report ran when conducting the Material Certification Process.

The other reports available under Additional Tools are summary reports not expressly required in the Material Certification Process but may be beneficial as a summary of Material activities for a contract.

Individual, and more in depth report details are documented in 1302.2 Subsections.