Policy & Procedure Document

Last Modified: 03/13/2007
Reviewed for Version: SiteManager 3.7

SECTION: 1100 - Materials Management

ITEM NUMBER: 1111.0

ITEM: PROCESS LIST   **REVISED: 03/13/2007**

PROCESS LIST

Processes are run from this Process List window in the process's assigned functional area. To access this Process List, select Materials Management then Process List. For most users, this is where the Sampling checklist process is available.

The Process List window lists processes that are available to the authorized user in a particular functional area. Once the process list window is accessed, only processes assigned to the user's logon group will be presented for display. Processes are displayed on individual lines that include the following information:

Process ID
Process Description
Process Type

A process is run from the Process List window by clicking on the named process and choosing Run Process from the Services menu or clicking the named process and clicking the Run Process button or by simply double clicking the process.

Changes to previous versions of this Policy:

3/13/2007: Reviewed for 3.7b upgrade. Added sentence about the availability of sampling checklist process. Added picture of the Run process button.