

Oklahoma DOT Materials Field Acceptance Method: **5007**

Acceptance of Material by Visual Inspection and Review of Material Quality Documentation

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BASIS

Materials having 5007 as their referenced acceptance method are typically non-critical materials that are not monitored, tested or approved listed by the Materials Division. These materials still, however, have a need for field sampling and testing issues to be clarified and documented. Acceptance of materials having 5007 as their acceptance method is based on:

- Field inspecting for required fixed labels or tags and performance
- Collecting required documents such as samples of labels, test results, analysis reports etc.
- Filing field inspection results with required documents in project records

PROCEDURE

1. Inspect delivered materials for any required fixed labels or tags. Collect and review documents furnished with the material for compliance with material specifications. Every effort should be made to complete these tasks at point and time of delivery.

2. Inspect installed material for performance

3a. For all SiteManager projects: Required documentation involves the Residency capturing data in an electronic SiteManager Contract Sample Information / AM5007 Test Template Record.

3b. For Non-SiteManager projects: Key data fields of the SiteManager method are recreated on Reference Document Form 5007-F1(1). Printing and completion of a Form 5007-F1 by the Residency and placement of it with required documents by them in their Non-SiteManager project file is the acceptable method.

NOTES

Verification of materials used and their performance should be an ongoing effort throughout project duration.

FREQUENCY

Ideally, inspect each shipment at point and time of delivery. Minimum is once per material per project, with reasonable awareness that material information and performance are appropriate and unchanged.

REFERENCE DOCUMENTS

- (1) [5007-F1](#) – Acceptance Form for Materials Accepted by Visual Inspection and Review of Material Quality Documentation on Non-SiteManager Projects