



JEANNE M. HEIDLAGE, ROGERS COUNTY CLERK

200 S. Lynn Riggs Blvd., Claremore, Oklahoma 74017
Phone: 918-923-4796 Fax: 918-923-4498

Invitation to Bid

Bid #2026-13 Asphalt Paving Services 3 Month 10/1/2025 – 12/31/2025

The Rogers County Board of County Commissioners is seeking sealed bids for:
Asphalt Paving Services for various county roads located in Rogers County for a 3 month period.

Bidding Period Closing Date and Hour: **Friday, September 19, 2025 @ 4:00 PM**

Sealed Bid Opening Date and Hour: **Monday, September 22, 2025 @ 9:00 AM**

Bid Submissions are to be sent to:

Rogers County Purchasing Agent
Rogers County Clerk's Office
200 S. Lynn Riggs Blvd.
Claremore, Oklahoma 74017

Bid Opening:

Rogers County Courthouse
Commissioners Meeting Room
200 S. Lynn Riggs Blvd.
Claremore, Oklahoma 74017

Please review the attached Terms and Conditions pertaining to the submission of this bid.

The Affidavit for Filing with Competitive Bid and the Business Relationship Affidavit must have original signatures, be notarized and returned with your bid submission.

Included with this packet:

- Invitation to Bid
- Terms and Conditions for Bidding
- Affidavit for Filing with Competitive Bid
- Business Relationship Affidavit
- Specifications/Bid Forms for Bid Item(s)
- W-9 to be completed by vendor

Samantha Sherman
Purchasing Agent 918-923-4429



TERMS AND CONDITIONS FOR BIDDING

Bids MUST be received in a sealed envelope by the date and time specified in the invitation to bid. Each envelope MUST be legibly marked on the outside with the following information:

The word BID and the BID NUMBER and the CLOSING DATE. When using a carrier such as UPS or Fed-Ex BOTH the interior and exterior envelope must be sealed and marked clearly with the word Bid, Bid Number and Closing Date. Bid packets MUST be returned to: Rogers County

Clerk's Office Attention: Purchasing Agent 200 S. Lynn Riggs Blvd. Claremore, OK 74017.

Sealed bids will be opened in the Rogers County Commissioner's Meeting Room, Rogers County Courthouse 200 S. Lynn Riggs Blvd., Claremore, Oklahoma, at the date and time specified on the Invitation to Bid form. Bids received after the specified date and time will not be considered.

This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract

Purchases by Rogers County, Oklahoma are not subject to state or federal taxes.

Firm prices will be F.O.B destination.

Unit prices will be guaranteed correct by the bidder.

Any additional products/pricing other than what is requested for bid will not be reviewed

Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a Notarized sworn Affidavit for Filing with Competitive Bid and a Business Relationship Affidavit. (Affidavits are included in this bid packet.)

The Board of County Commissioners will analyze all qualifying bid submissions. The lowest and/or best bid will be determined based on the following considerations:

- a. Price per unit of measure.
- b. Distance and delivery time to the desired destination.
- c. Product source (manufacturer, retailer, jobber)
- d. Product availability.
- e. Product quality.
- f. Vendor's reliability.
- g. Specific conditions identified by the vendors triggering a base increase.
- h. Any additional consideration as may be deemed appropriate by the Board of County Commissioners.

Vendor does not need to return the entire bid packet with submission. The only documents required to be submitted are the Signed and Notarized Affidavits and the material item spread sheets with your noted pricing for the items being bid.

The Rogers County Board of Commissioners reserve the right to accept or reject any or all bids or award all or any portion of the items bid including awarding by districts on any items bid and to make the bid award in the best interest of Rogers County.

Bidder agrees to defend and to save Rogers County from and against all demands, claims cost, expense, damage and judgements based infringement of any patent to goods specified in this order or the ordinary use or operation of such goods by the county or use or operation of such goods in advance with the bidder's direction.

In projects/contracts exceeding \$50,000, successful bidder must be able to bond. (Performance, Maintenance and Payment Bonds). Successful bidder will be required to furnish their own Workmen's Comp and General Liability Insurance as required by Oklahoma State Law and by Rogers County.

Any bid received by the County more than 96 hours, excluding Saturdays, Sundays and holidays before the time set for the opening of bids or any bid received after the time set for closing shall not be considered by the County and shall be returned unopened to the bidder submitting same.

BID CANNOT BE SUBMITTED VIA EMAIL OR FAX





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S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

BIDDER:

Signature

Subscribed and sworn to before me this _____ day of _____ 20 ____.

Notary Public (or Clerk or Judge)

My commission expires: _____

Note:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl.St.Ann. § 138



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BUSINESS RELATIONSHIP AFFIDAVIT

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is an agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other part to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public _____

My Commission Expires _____



Rogers County Bid # 2026-13

Asphalt Paving Services (3 Month)

Effective Date October 1, 2025 through December 31, 2025

Rogers County is seeking bids for asphalt paving services for various county roads located in Rogers County for a three (3) month period.

Specifications

All projects will comply with the Standard Specifications for Highway Construction, Oklahoma State Highway Commission, 2019 Edition and must be an ODOT approved mix design that meets the ODOT 2019 Standard Specifications.

Awarded contractor is required to use the County's awarded 3-month bid for all asphalt materials.

Awarded contractor is required to apply a tack oil prior to asphalt.

Awarded vendor will be required to provide their own trucks, asphalt equipment, and traffic control. If available, County trucks may be used for asphalt hauling; however, the use of County vehicles will be deducted from the final cost of the project.

Awarded vendor may be responsible for all cleaning, sweeping, and clearing depending on the project.

Awarded bidder must be able to bond (Performance/Maintenance Bonds).

Awarded bidder will be required to furnish their own Workman's Comp and General Liability Insurance as required by Oklahoma State Law and by Rogers County.

Bid cannot be submitted via email or fax.

Questions should be sent to the Purchasing Agent, Samantha Sherman at ssherman@rogerscounty.org or at 918-923-4429.

Rogers County Bid # 2026-13

Asphalt Paving Services (3 Month)

Effective Date October 1, 2025 through December 31, 2025

BID FORM

Locations for bid are approximate. Specific locations for projects will vary in these general areas.

LAID ASPHALT ONLY

NOTE: DO NOT INCLUDE DELIVERY RATES. SEE NEXT PAGE.

DISTRICT 1 - Pick up in Tulsa/Owasso area

\$ _____
Laid asphalt -
Claremore/Sequoyah

\$ _____
Laid asphalt -
Chelsea

\$ _____
Laid Asphalt -
Foyil

DISTRICT 1 - Pick up in Pryor area

\$ _____
Laid asphalt -
Claremore South

\$ _____
Laid asphalt -
Chelsea

\$ _____
Laid asphalt -
Foyil

DISTRICT 2 - Pick up in Tulsa/Owasso area

\$ _____
Laid asphalt -
Owasso/Claremore West

\$ _____
Laid asphalt -
Oologah

\$ _____
Laid asphalt -
Talala

DISTRICT 3 - Pick up in Tulsa/Owasso area

\$ _____
Laid asphalt -
Claremore South

\$ _____
Laid asphalt -
Inola

\$ _____
Laid asphalt -
Catoosa

DISTRICT 3 - Pick up in Pryor area

\$ _____
Laid asphalt -
Claremore South

\$ _____
Laid asphalt -
Inola

\$ _____
Laid asphalt -
Catoosa

I have examined the terms, specifications and instructions to bidders herein and agree provided I am awarded a contract to provide the above-described items for the sum shown in accordance with the terms & specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

Vendor's Name: _____
Vendor's Representative: _____
Authorized Signature: _____
Vendor's Address: _____

Vendor's Phone No.: _____
Vendor's Email: _____

Rogers County Bid # 2026-13

Asphalt Paving Services (3 Month)

Effective Date October 1, 2025 through December 31, 2025

BID FORM

TRUCKING/HAULING FOR DELIVERY OF LAID ASPHALT

NOTE: THIS BID FORM IS ONLY FOR VENDORS WHO SUBMIT A BID FOR LAID ASPHALT.

HMHL Delievery per ton/mile

Mile	Rate	Mile	Rate	Mile	Rate
1	\$	18	\$	35	\$
2	\$	19	\$	36	\$
3	\$	20	\$	37	\$
4	\$	21	\$	38	\$
5	\$	22	\$	39	\$
6	\$	23	\$	40	\$
7	\$	24	\$	41	\$
8	\$	25	\$	42	\$
9	\$	26	\$	43	\$
10	\$	27	\$	44	\$
11	\$	28	\$	45	\$
12	\$	29	\$	46	\$
13	\$	30	\$	47	\$
14	\$	31	\$	48	\$
15	\$	32	\$	49	\$
16	\$	33	\$	50	\$
17	\$	34	\$		

Additional costs or fees (if any): _____

I have examined the terms, specifications and instructions to bidders herein and agree provided I am awarded a contract to provide the above-described items for the sum shown in accordance with the terms & specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

Vendor's Name: _____
Vendor's Representative: _____
Authorized Signature: _____

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)		
	2 Business name/disregarded entity name, if different from above.		
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>		
	5 Address (number, street, and apt. or suite no.). See instructions.		Requester's name and address (optional)
	6 City, state, and ZIP code		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<table><tr><td colspan="10">Social security number</td></tr><tr><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td></tr><tr><td colspan="13">or</td></tr><tr><td colspan="13">Employer identification number</td></tr><tr><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	Social security number														-				-					or													Employer identification number																	-								
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Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.			
Sign Here	<table><tr><td>Signature of U.S. person</td><td>Date</td></tr></table>	Signature of U.S. person	Date
Signature of U.S. person	Date		

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they