

TABLE OF CONTENTS  
CONTRACT DOCUMENTS/PLANS/SPECIFICATION  
**2023-09**

Notice to Bidder

Exhibit "A" – Mapping

Invitation to Bid

Terms and Conditions

Affidavit for Contracts and Payments

Business Relationship Affidavit

**\*Proof of Insurance or Performance Bond\***

**(Awarded bidder must provide to County Clerk's Office prior to start of work)**

**NOTICE TO BIDDER**  
**BID # 2023-09**

**BOARD OF COUNTY COMMISSIONER**  
**GRANT COUNTY, OKLAHOMA**

Bids will be received until **4:00 p.m., Friday, June 2, 2023**, at the Grant County Courthouse, County Clerk's Office, 112 E Guthrie, Room 102, Medford, Oklahoma, 73759 and will be opened **9:30 a.m. Monday, June 5, 2023**, during the Regular Board of Commissioner meeting.

**LABOR ON CHIP/SEAL PROJECT – Located in District Two (2)**

**County Road 960 & Grady Road**  
**5 miles east, 1 mile south, 2 miles east, 1 mile south, and then 3 miles east.**

**See attached Exhibit "A" which is a highlighted map**


The Bidders must submit their bid on the official proposal forms which can be found in the packet titled: **CONTRACT DOCUMENTS AND PLANS AND SPECIFICATION**. The submitted bid envelope must be clearly marked **"SEALED BID #2023-09 & BID OPENING DATE: JUNE 5, 2023"**. All pertinent documents as found in the **CONTRACT DOCUMENTS AND PLANS AND SPECIFICATION packet** must be signed, and notarized (*if applicable*), and returned to the Grant County Clerk's Office as specified above or the bid will be rejected.

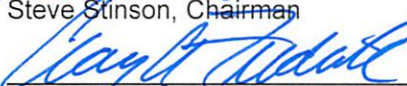
Any further questions regarding this bid request contact Craig A. Fredrick @ 580-395-0600 – District 2 Commissioner **or** Cindy Pratt @ 580-395-2274 – Grant County Clerk, Grant County, Oklahoma. Bid packet can also be found at: [www.grant.okcounties.org](http://www.grant.okcounties.org).

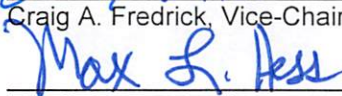
The Board of Commissioners reserve the right to reject any and/or all bids.


Approved this 8<sup>th</sup> day of May 2023

**BOARD OF COUNTY COMMISSIONERS**  
**GRANT COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Steve Stinson, Chairman

  
\_\_\_\_\_  
Craig A. Fredrick, Vice-Chairman

  
\_\_\_\_\_  
Max L. Hess, Member

  
\_\_\_\_\_  
Cindy Pratt, County Clerk

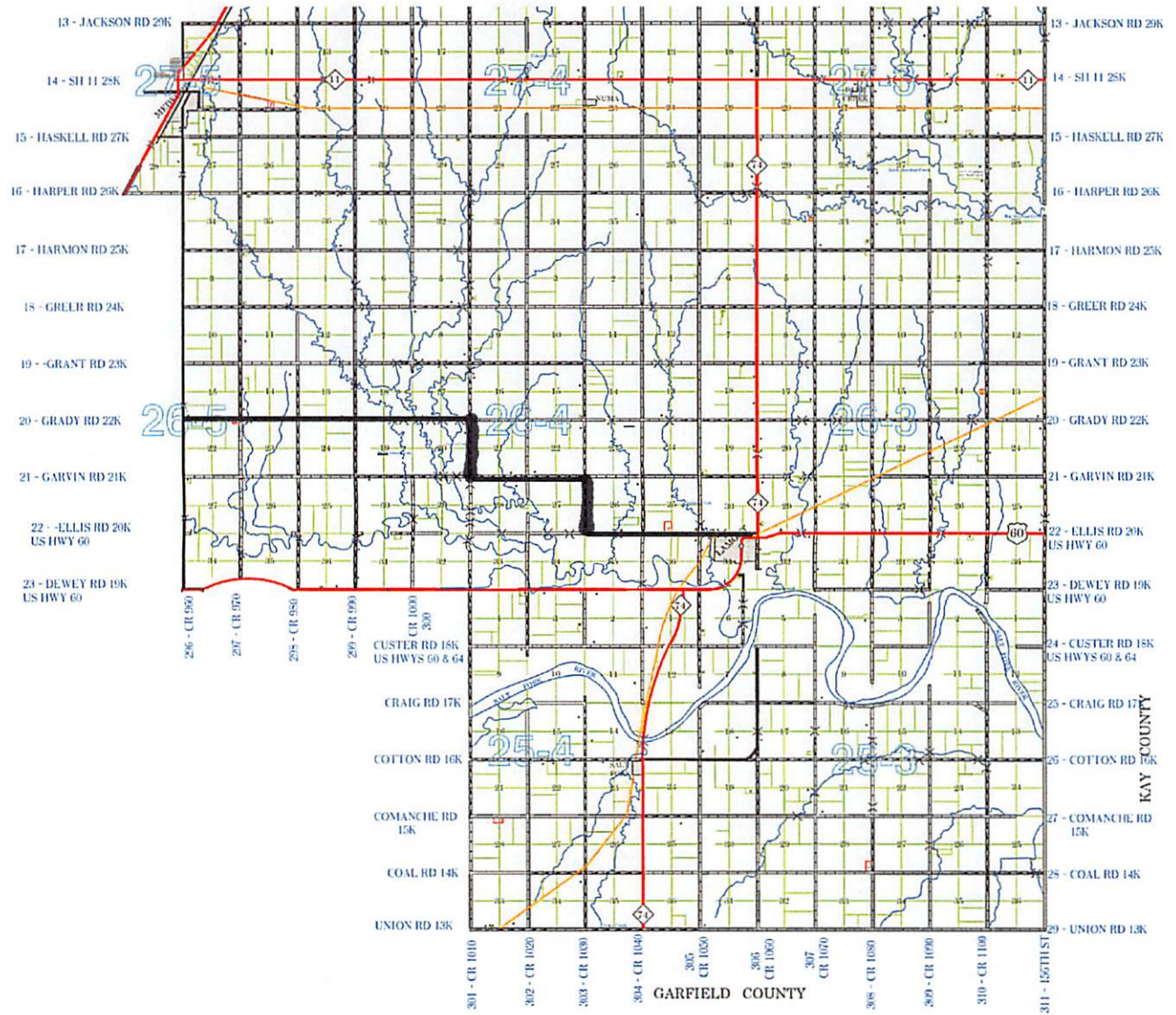
Attest



# EXHIBIT "A"

Starting location:  
CR 960 & Grady Road

5 miles east, 1 mile south, 2 miles east,  
1 mile south, then 3 miles east



GRANT County, Oklahoma

**COUNTY PURCHASING OFFICE**

GRANT County Court House

MEDFORD , Oklahoma

Phone Number +1 (580) 395-2274

**Invitation to Bid**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE  
RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

Date Issued May 8, 2023

Page 1 of 1

**BID NUMBER**

2023-09

**BID CLOSING DATE AND HOUR**

Friday - 06-02-23 @ 4:00 p.m.

**REQUIRED DELIVERY DATE**

(Days after award of Purchase Order)

**Date of Delivery**

**TERMS**

Bid packets opening will be during the BOCC open meeting on Monday, June 5, 2023 @ 9:30 a.m.

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>LABOR ON CHIP/SEAL PROJECT</p> <p>Located in District Two (2)</p> <p>County Road 960 &amp; Grady Road 5 miles east, 1 mile south, 2 miles east, 1 mile south, and then 3 miles east.</p> <p>See attached Exhibit "A" which is a highlighted map</p>		

**TERMS and CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Grant  
County Courthouse, Medford, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Grant County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until \_\_\_\_\_ (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 23 (SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Manual Signature of Undersigned)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

Zip: \_\_\_\_\_

*In accordance with 62 O.S. § 310.9*

NOTE: Other terms and conditions can be added at the discretion of the county officers.

## AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA             )  
   ) ss  
 COUNTY OF                                     )

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) AS SHOWN BY THIS INVOICE OR CLAIM HAVE BEEN (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER PURSUANT TO WHICH AN INVOICE IS REQUIRED.

\_\_\_\_\_   
 BUSINESS NAME

By \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_   
 NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT, EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK, SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.

2023-09

BUSINESS RELATIONSHIPS AFFIDAVIT

Chip/Seal Project CR 960 & Grady Road(PROJECT NAME)

STATE OF OKLAHOMA )  
 )SS  
COUNTY OF \_\_\_\_\_)

\_\_\_\_\_, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

\_\_\_\_\_

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

\_\_\_\_\_

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

\_\_\_\_\_

(If none of the business relationships herein above mentioned exist, affiant should so state.)

\_\_\_\_\_  
(Signature of Affiant)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_