

OKLAHOMA DEPARTMENT OF TRANSPORTATION

DATE: November 6, 2003

TO: CONTRACTORS

FROM: Office Engineer

SUBJECT: November 20, 2003, Bid Letting: STPY-121C(71) TR, JP 21018(04)
Delaware County, Traffic Signal at Jct. of SH-10 & Shundi Road
in Grove

THIS OFFICIAL NOTIFICATION CONCERNS THE ABOVE EMERGENCY PROJECT:

The subject project will be added to the November Bid Opening. The work includes installing a traffic signal and providing construction traffic control. The contract and work order will be processed at an accelerated rate. The work has been assigned a Complete By date of April 30, 2004.

If your company has **no** interest in this project, trash this memo.

If your company **does** have interest in bidding on the project, the plans and proposal are now available. There will not be a charge for either one.

Thank you for your assistance in this matter. If you have any questions please call (405) 521-2625.



Jack Stewart, P.E.
Division Engineer
Office Engineer Division

JS/lr

cc: Field Division VIII Engineer
Claremore Resident Engineer
Association of General Contractors
Traffic Division

Notice

Electronic bid packages are available for the November 20, 2003 Letting. Instructions for using the electronic bidding system (EBS) are available from the Office Engineer's office. The printed bid sheets created from the EBS system must be placed in front of the bid item pages in the bidding proposal and will be turned in with the bid documents along with the proper disk. They should be placed and attached there without detaching the original proposal. (The paper copy of the bid items is the official bid document.) Please remember that you must use the electronic bidding system (EBS) when bidding projects in the highway Letting. Failure to use the EBS system could mean possible rejection of bids. Plans and proposals should be ready for sale on October 28, 2003.

The direct line to the ODOT order desk is 522-3474. Please use this number when ordering plans and proposals. If ordering plans only please call the Reproduction Branch at 521-2586.

A Pre-Bid Conference will be held at 10:00 a.m. on November 7, 2003 concerning this November Bid Opening at the Oklahoma Department of Transportation (ODOT) Commission Room. Please review plans and proposals and send your comments and questions to the Office Engineer Division (attn: Masoud Pajoh or Jack Stewart) as early as possible at Fax: (405) 522-0972 or phone: (405) 521-2625. This will help both ODOT and Contractor.

All proposals not mailed must be turned into the Reproduction office off the main lobby of the ODOT building until 30 minutes before the Opening. From 30 minutes before the Bid Opening until the time of the Bid Opening, bid proposals must be turned in directly to the ODOT Commission Room on the east side of the lobby.

Please write the call order number of the jobs you are bidding electronically on the disk label of the original disk. Be sure to save your work and any revisions you receive to your original disk and submit that disk with your bid.

Until further notice all projects which include a pay item for Contractors Quality Control (Item 643) will require the bidder to bid a minimum amount for that item.

This minimum will be specified at the end of the Special Provision 648-1QA(a)99, Payment for Contractor's Quality Control. You may increase this amount as necessary to cover the estimated Quality Control expenses.

Failure to include at least this amount will be considered grounds for rejection of Contractor's bid as nonresponsive.

Note:

ODOT will no longer allow DBE credit towards project DBE goals for the supplying of liquid asphalt cement or other bituminous materials.

**These Long Form and Short Form Notices and those in the future can be accessed on ODOT's Web site
<http://www.okladot.state.ok.us/>**

Reminder

The low bidder must submit to the Office Engineer Division written confirmation from the DBE that it is participating in the contract as provided in the prime contractor's commitment. This may be submitted with the bid or not later than the Department's close of business on the Wednesday following the bid opening. Otherwise the bid shall be considered nonresponsive and shall be rejected by the Department.

Reminder

*Please be sure that bid bonds are stapled to the **back** of the proposal as instructed on the cover sheet of all proposals.*

Note:

The **Order Form** included in this Short Form Notice may be used to order plans and proposals for this letting.

Please check off the proposal(s) in which you are interested and fax to:

405-522-0972 attention Linda Stoltz.

The Bid Opening can be heard from the AGC website which is:
<http://www.okagchwy.com/>

Notice to all Contractors:

Some contractors are failing to save the bid projects back to the disks that are being submitted to ODOT for Construction Lettings. ODOT is having to manually key punch a larger number of proposals each month due to failure to save the projects to the disk.

Also, there are several contractors that still have not corrected their bidders ID in the Expedite program to their FEI number so there is no - in it. Also such names as BRUCE or BILL, or number like 123, are not acceptable. ODOT uses FEI numbers with no dashes. Please check all computers that are used for bidding purposes in Oklahoma and correct the ID number for your company.

Please be sure to save your projects back to the disk and make sure you are using the correct Bidder ID.

Oklahoma Department of Transportation
Notice to Contractors — November 20, 2003 Letting

Sealed proposals sent by registered mail will be received through the ODOT Reproduction Branch until 30 minutes prior to the scheduled Bid Opening. From 30 minutes prior to the Bid Opening until the time of the Bid Opening, bid proposals must be turned in directly to the ODOT Commission Room located on the east side of the lobby. The scheduled Bid Opening is 10:30 A.M. November 20, 2003, for the work listed below.

No proposal for construction or maintenance work of the Department will be issued to any contractor after 10:30 A.M. on the working day preceding opening of bids for any contract.

Each separate proposal shall be accompanied by a certified or cashier's check or bid bond equal to 5% of the bid made payable to the State of Oklahoma, Department of Transportation, as a proposal guaranty. Proposal checks will be held or returned by the Department as per section 103.04 of the State Standard Specifications.

The minimum wage to be paid laborers and mechanics employed on this project will be included in the proposal.

Proposals must be prepared as directed by the State Standard Specifications.

Plans, forms of proposals, contracts and specifications may be examined at the division headquarters in the division the work is to be performed or at the Oklahoma Department of Transportation Office Engineer's Division in Oklahoma City, Oklahoma.

This work will be done under the Oklahoma Department of Transportation Commission's applicable specifications for highway construction as depicted on the lower left corner of the plan's title sheet.

Plans and proposal forms may be ordered from Jack Stewart, Division Engineer, Oklahoma Department of Transportation Building, 200 N. E. 21st Street, Oklahoma City, Oklahoma 73105. Cost of bidding documents are \$25.00 + tax for each bidding proposal. State Standard Specification 1988 edition (Red Book) and 1991 Supplement may be purchased for \$8.00 + tax, or 1996 Metric Standard Specification \$27.00 + tax, or 1999 Metric and English Standard Specification \$55.00 + tax. (Oklahoma tax is 8.375%). Make checks payable to Oklahoma Department of Transportation.

No refunds will be made for bidding documents or specification books purchased by prospective bidders.

Upon award of contract to a successful bidder, the contract will be completely and correctly executed by the contractor and returned to the Department within ten (10) working days from the date of award. The Department will have fourteen (14) working days from the date of award to complete its execution of the contract. The Oklahoma Department of Transportation hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, religion, national origin, or disability in consideration for an award.

Bidders are hereby notified that all bids are likely to be rejected if the lowest responsive bid received exceeds the engineer's estimate by more than seven (7) percent. In the event all bids are rejected for this reason, this project may be deferred for re-advertising for bids until a more competitive situation exists.

Description of work and location of project:

