

## Notice

Electronic bid packages are available for the **December 19, 2002** Letting. Instructions for using the electronic bidding system (EBS) are available from the Office Engineer's office. The printed bid sheets created from the EBS system must be placed in front of the bid item pages in the bidding proposal and will be turned in with the bid documents along with the proper disk. They should be placed and attached there without detaching the original proposal. (The paper copy of the bid items is the official bid document.) Please remember that you must use the electronic bidding system (EBS) when bidding projects in the highway Letting. Failure to use the EBS system could mean possible rejection of bids. Plans and proposals should be ready for sale on **November 22, 2002**.

The direct line to the ODOT order desk is 522-3474. Please use this number when ordering plans and proposals. If ordering plans only please call the Reproduction Branch at 521-2586.

A Pre-Bid Conference will be held at **10:00 a.m.** on **December 6, 2002** concerning this **December** Bid Opening at the Oklahoma Department of Transportation (ODOT) Commission Room. Please review plans and proposals and send your comments and questions to the Office Engineer Division (attn: Masoud Pajoh or Jack Stewart) as early as possible at Fax: (405) 522-0972 or phone: (405) 521-2625. This will help both ODOT and Contractor.

All proposals not mailed must be turned into the Reproduction office off the main lobby of the ODOT building until 30 minutes before the Opening. From 30 minutes before the Bid Opening until the time of the Bid Opening, bid proposals must be turned in directly to the ODOT Commission Room on the east side of the lobby.

Please write the call order number of the jobs you are bidding electronically on the disk label of the original disk. Be sure to save your work and any revisions you receive to your original disk and submit that disk with your bid.

ODOT's Website address is:  
<http://www.okladot.state.ok.us/>

### Reminder

The low bidder must submit to the Office Engineer Division written confirmation from the DBE that it is participating in the contract as provided in the prime contractor's commitment. This may be submitted with the bid or not later than the Department's close of business on the Wednesday following the bid opening. Otherwise the bid shall be considered nonresponsive and shall be rejected by the Department.

### Reminder

*Please be sure that bid bonds are stapled to the **back** of the proposal as instructed on the cover sheet of all proposals.*