

# SITEMANAGER NEWS

VOLUME 1, ISSUE 2      WINTER 2010

## NEW RELEASE TO BE INSTALLED IN DECEMBER

All of transport will be updated to version 3.9b on Saturday, **December 4, 2010**. **Please have your computers turned on and docked so the new version can be installed.** All information in the standalone mode needs to be placed on the server. Sitemanager will no longer work on your computer if it is not upgraded.

## DBE REPORTS TO BE PLACED IN SITEMANAGER

On December 4, 2010, the access to the Subcontract Window will be inquiry only. In order to enter in the DBE payments you will need to proceed to the Civil Rights section of the main panel. There you can enter in the DBE reports. This report will provide a tracking history of all entries made into Sitemanager. Please go to the Procedure section under <http://www.okladot.state.ok.us/contractadmin/index.htm> for instructions

## WHAT'S UP W/SITEMANAGER, WINDOWS 7 & TABLET PC

There are a few issues with Sitemanager and Windows 7. The main problem has been pipelining. As far as we know all other functions appear to be working normally. On the tablet, however, we encourage you to use terminal service or TS to complete any Sitemanager transactions.

## PASSWORD PROTECTION –WHAT DOES IT MEAN TO YOU

Your Sitemanager password is like your signature. You would not give a copy of your signature to someone so they could go down to the bank and withdraw money from your account. Giving someone your Sitemanager password is like signing a legal document that says you are responsible for what was entered into the computer. If you had to go into court of law, the person that you gave your password to is not liable - you are.



The Central Office

### SPECIAL POINTS OF INTEREST:

- *New Release Coming*
- *DBE*
- *Windows 7 / Tablet*
- *Password Protection*
- *The 2009 Standard Specifications*





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NEED HELP OR HAVE  
A SUGGESTION  
CONCERNING  
SITEMANAGER?  
CONTACT THE  
SITEMANAGER  
SUPPORT TEAM.  
NUMBER AND EMAIL  
LISTED ABOVE.

## QUICK LINKS

Sitemanager Policy and Procedure

<http://www.okladot.state.ok.us/contractadmin/index.htm>

Material Information

<http://www.okladot.state.ok.us/materials/materials.htm>

What is changing in Sitemanager

[http://www.okladot.state.ok.us/contractadmin/pdfs/39b\\_Changes.pdf](http://www.okladot.state.ok.us/contractadmin/pdfs/39b_Changes.pdf)

## CHANGES

Time and Diary Plug in disabled as of 4 Dec 2010

Time and Diary located in **Main Panel/Contractor Payments / Contract Adjustments**

DBE payments not to be entered into Subcontractor Window as of 4 Dec 2010

**Use Main Panel / Civil Rights / DBE Reports.**

## NOTE

Time and Diary Report is not associated with the quantities.

If a Quantity has to be changed the Time and Diary does not have to be rerun.

## 2009 SPECIFICATION HAS ARRIVED

Please Note the following changes :

- **Limits for mobilization need to be checked for this change.**  
Please refer to Section 641 for details.
- **Progressive Estimate Minimum Amount increases**  
Please refer to Section 109.06 for details.
- **Major Pay Item Definition Changes**  
Please refer to Section 101.05 b-c for details.
- **Staking Pay Item has Level I and Level II Options**  
Please refer to Section 642 for details.
- **Time and Diary will HAVE to be run within SiteManager**  
**DO NOT USE THE Plug-in**



## GEORGE'S THOUGHTS

**I Love Vegetative Mulch, and You Should Too!!** As I drive across our state and through our projects there appears to be inadequate protection of our earthwork slopes from erosion. The specifications state in Section 220.04.H that "no exposed area shall remain unprotected for more than 14 calendar days without being stabilized". So, please require that your Contractor complies with that requirement and let's start using the Vegetative Mulch!!