

# Oklahoma Department of Transportation

Acceptance Testing by Certified Technicians  
Construction Control Directive No. **20000526**

**February 15, 2002**

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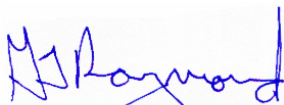
Scope: To define the requirements for producing valid material test reports which can be used for acceptance and payment purposes.

All technicians who perform material sampling and testing for acceptance must be properly certified by the Highway Construction Materials Technician Certification Board. All test reports used for material acceptance shall be sealed by the technician who performed the material test. Test reports which have not been sealed will not be considered valid and shall not be used for acceptance and payment purposes. An [example](#) of a valid test report is attached. If the material sampling technician is different than the material testing technician, both technicians must seal the test report.

Samples submitted to the Materials Division Laboratory shall be accompanied by a completed information sheet([DT-Form 224](#)). The sampler's seal shall be applied to the upper left hand corner of the information sheet. A [blank](#) form has also been included for your use.

Additionally, test reports originating from outside ODOT(contractor laboratory, consultants laboratory, etc)-and used for acceptance of contract materials-must not only be sealed by the appropriate certified technician(s) but also come from a qualified laboratory. The Materials Division has been given the authority to qualify laboratories within the state and maintains the current qualified laboratory list.

On existing construction engineering/management contracts, consultants representing ODOT and performing acceptance testing or, hiring testing firms to perform acceptance testing of contract materials will be allowed to complete those contracts as executed (without the certification and qualification requirements). ODOT managers, who are considering construction inspection/management assistance by consultants on future projects, shall make the technician certification and laboratory qualification requirement a part of that contract.



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