**Public Interest Finding (PIF) Document**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Job Piece (J/P) Number: |  | Project Number: |  | County: | |  | | |
| Highway No: |  | Is this a NHS Route (*Check one)?* | | | Yes |  | No |  |
| Project Description: |  | | | | | | | |

A Public Interest Finding (PIF) document is needed for several actions in accordance with federal requirements. In the PIF ODOT needs to clearly demonstrate that the proposed deviation is more beneficial to the public than meeting the federal requirement. Detailed information on PIF can be found in the [FHWA Contract Administration Core Curriculum](https://www.fhwa.dot.gov/programadmin/contracts/cacc.pdf) manual and [Cost-Effectiveness Determinations and Public-Interest Findings | FHWA](https://www.fhwa.dot.gov/federal-aidessentials/companionresources/43costeffect.pdf). There is no need to complete this form if the action is already approved in a separate Programmatic Agreement or Document.

Below is a list of items in the Stewardship Agreement & Oversight Agreement with Federal Highway Administration (FHWA) requiring a PIF:

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Divisions | CFR | S&O Item |
| Publicly Owned Equipment | Local Government, Maintenance, Field Districts | 23 CFR 635.106(a) | 21/Approve use of publicly owned equipment |
| Publicly Furnished Material | Local Government, Maintenance, Field Districts | 23 CFR 635.407(a) | 22/Concur in use of publicly furnished materials |
| Signing, Striping, Signal | Traffic, Field Districts | 23 CFR 655.606 | 23/Approve use of more costly signing, pavement marking, and signal materials (or equipment) is in the public interest |
| Advertisement for bids based on a conditional ROW certification | Right-of-Way, Project Management | 23 CFR 635.309(c)(3)(i) | 30/Approve advertisement for bids based on a conditional ROW certification, unless it is not in the public interest to proceed. |
| Approve cost-effectiveness determinations for construction work performed by contract awarded by other than competitive bidding or by force account | Construction | 23 CFR 635.104, 635.204 | 47/Approve cost-effectiveness determinations for construction work performed by contract awarded by other than competitive bidding or by force account |
| Approve advertising period less than 3 weeks (e.g., In local papers) | Office Engineer | 23 CFR 635.112(b) | 50/Approve advertising period less than 3 weeks |
| Use of borrow/disposal sites | Local Government, Maintenance, Field Districts, Environmental | 23 CFR 635.407 | 57/Concur in use of mandatory borrow/disposal sites |

The *Design, Project Delivery,* or *Operations Division/District* initiating the action would complete the form and provide the justification such as cost effectiveness or other reason and the approval for it will be by the Director over that Division or District.

This form will need to be completed prior to project authorization for letting for most actions. The approved PIF can be placed by the lead Preconstruction Division in the **Permits section in Doc Vault as part of the project record.** For PIF done after project is let for construction, the approved PIF can become a project record and placed by the Resident Engineer **in AWP or Site Manager .** FHWA would be provided a copy of the PIF upon request. If the process is already covered in a policy or a separate agreement, there is no need to complete a PIF Form.

Actions not covered in this list which may require FHWA concurrence will need to be signed by FHWA prior to placement in Doc Vault (Preconstruction) or AWP/Site Manager (Post letting).

A description of each of these conditions and submittal instructions for projects is provided. Check the applicable ones for the project.

| Please check | Item No | Description |
| --- | --- | --- |
|  | 1 | The contract requires use of publicly owned equipment or publicly owned material provided by State, County or City (23 CFR 635.106(a), 23 CFR 635.407(a)) *Provide an explanation of why it is in the public interest to use publicly owned equipment or material such as cost, convenience, or other explanation. Include description of the equipment or material and quantity of material, source of material (from another project or other). Attach supporting calculations and/or other documentation.* |
|  | **Explanation** |  |
|  | 2 | The contract requires the use of more costly signing, pavement marking, and signal materials (or equipment) (23 CFR 655.606) *Provide an explanation of why it is in the public interest to use more costly item or equipment such as superior performance, enhanced safety, or other explanation. Attach supporting documentation.* |
|  | **Explanation** |  |
|  | 3 | The project is being advertised for bids with a conditional ROW certification (23 CFR 635.309(c)(3)(i)) *Provide an explanation of why it is in the public interest to proceed toward letting, including a description of the clearance not yet obtained, the reason(s) it has not yet been obtained, the current efforts being made to secure the clearance, and the negative impacts that would occur if the project was to be delayed. Attach supporting documentation.* |
|  | **Explanation** |  |
|  | 4 | The project will be constructed using a contract awarded by other than competitive bidding or by force account (23 CFR 635.104, 635.204) *Provide explanation of why it is in the public interest to use this method of contract such as cost, specialized work, safety concerns, inconvenience to public, emergency situations, or other explanation. Attach supporting calculations or other documentation. Note: This applies to the project as whole not for change orders. See Construction Control Directive for details on requirements for Change Orders.* |
|  | **Explanation** |  |
|  | 5 | The project will be advertised for a period less than 3 weeks (23 CFR 635.112(b) *Provide an explanation of why it is in the public interest to proceed toward letting, including a reason for the shortened advertising period, the current efforts being made to mitigate this, and the negative impacts that would occur if the project was to be delayed. Attach supporting documentation.* |
|  | **Explanation** |  |
|  | 6 | The contract requires use of mandatory borrow/disposal site(s) (23 CFR 635.407) *Provide an explanation of why it is in the public interest to use the mandatory site such as proximity, cost, permit or environmental requirements, or other explanation. Attach supporting documentations.* |
|  | **Explanation** |  |
|  | 7 | Other *Describe the action. Provide an explanation of why it is in the public interest to proceed with this action including a reason for the action, the current efforts being made to mitigate this action, and the negative impacts that would occur if the action was not taken. Provide supporting documentation.* |
|  | Action |  |
|  | **Explanation** |  |

**Certification**

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| --- | --- | --- | --- |
| As the person in responsible charge of the project for the above item(s), I hereby certify the information provided in this request is true and correct to the best of my knowledge. | | | |
| Name: |  | Title/Division or District: |  |
| Signature: |  | Date: |  |

# Approval

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| On behalf of the Oklahoma DOT, I hereby concur with the above indicated request(s). | | | |
| Name: |  | Director of Design/Project Delivery/Operations |  |
| Signature: |  | Date: |  |

**FHWA Approval (Required only for Item 7 if applicable)**

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| --- | --- | --- | --- |
| This action is approved by FHWA. | | | |
| Name: |  | FHWA Title: |  |
| Signature: |  | Date: |  |