

Oklahoma Department of Transportation

Documents Requiring Professional Engineer's Seal
Construction Control Directive No. **19950623**

November 15, 2006

Scope: To identify those documents that must be sealed by a professional engineer.

This directive identifies the documents, project designs generated by the field division or documents generated during the construction phase, that require a professional engineer's seal. If the person who produced the document is not a professional engineer, the engineer who has responsible charge over the work of that person shall seal the document. Refer to the Chief Engineer's memos dated [August 8, 1991](#) and [November 5, 1991](#).

Designs Produced by the Field Division

The professional engineer's seal is to be applied to all project designs produced by the Division. These projects could include industrial access, local government, and maintenance.

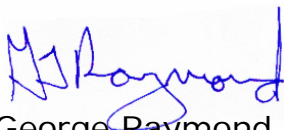
For maintenance projects, the packet submitted to the Maintenance Engineer should be sealed. There will not be time to allow the formal proposal to be returned to the Field Division for review and sealing. Your submittal will remain on file with the Maintenance Engineer. Any changes by the Maintenance Division will be discussed with the Field Division.

Documents Produced During the Construction Phase

Final Pay Estimates: The Resident Engineer shall seal the Final Estimate.

Material Certification: The Resident Engineer shall seal the Material Certification, as per CCD # [970115](#).

Change Orders: The Resident Engineer shall seal change orders which add pay items or modify the design of a project. Please DO NOT seal over other blank signature spaces on the document. It is suggested that the ink type stamp be used instead of the type which crimps the paper.



George Raymond, P.E.
Construction Engineer