The following information is to inform you of the progress of the Final Estimate of the referenced project. Steps that have been completed or do not apply have been crossed off or shaded out. Any documents needed from the contractor are listed in the spaces below and should be submitted as soon as possible to continue the finalization process.

Project No. ___________________________ County __________________ Date _____________________

Contractor ______________________________________________________________________________

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<tbody>
<tr>
<td></td>
<td>Final Inspection</td>
<td>Field exceptions have been completed.</td>
<td>A summary of drainage/bridge structures.</td>
<td>The Summary is being reviewed by the Division Auditor.</td>
<td>The approved summary has been received at the Residency.</td>
<td>The remainder of contract documents are being compiled.</td>
<td>All contract documents have been sent to Division Headquarters for audit.</td>
<td>The division audit is complete.</td>
<td>A Materials Certification has been requested from the Materials Engineer.</td>
<td>The Materials Certification has been received and the exceptions analysis is being prepared.</td>
<td>The project has been accepted.</td>
<td>The Final Estimate has been sent to your office.</td>
<td>The Final Estimate has been received in the Residency and final documents are being prepared.</td>
<td>The Final estimate &amp; Contract Documents have been forwarded to Division Headquarters. Final payment is forthcoming.</td>
</tr>
</tbody>
</table>

Documents needed are as follows:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Resident Engineer

Date