

Oklahoma Department of Transportation

Open to Traffic Report
Construction Control Directive No. **20041220**

December 20, 2004

Scope: To establish the procedure required to identify sections of roadway which have been altered by construction or reconstruction activities.

This Directive supersedes all Open to Traffic reporting requirements indicated in previous Department manuals, memos or Directives.

Background

The Department maintains an inventory of all the roads and bridges within the state. ODOT uses this information to generate the needs study, answer inquiries about Oklahoma's road system, create pavement deterioration curves, etc. When work is performed on a section of roadway, such as roadway overlays, bridge waterproofing treatments, or any other rehabilitation or construction activities, the appropriate Department entities must be notified so that the inventory can be updated. This notification is provided through the Open to Traffic form which is submitted by each Field Division.

Given that several different entities within ODOT require the information presented on the Open to Traffic Report, ODOT has created an email database which will capture the information at a single location. The email method will replace all Open to Traffic forms and methods used in the past.

Procedure

All Open to Traffic notifications will be submitted by email to the following address:

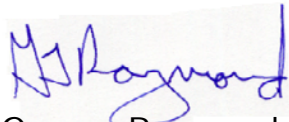
Email Address: otrinfo@fd9ns01.okladot.state.ok.us
Subject Line: Open to Traffic Notification

The body of the email shall contain information identifying the construction office which administered the contract, all of the job piece numbers associated with the contract, all the control section numbers associated with

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the contract, the contract description, the date when all of the pavement structure or bridge components were completed, a statement identifying whether or not any bridge work was performed on the contract and a statement identifying whether or not there were any deviations to the roadway typical section(s) or the project length. This notification shall be made at the point in the construction schedule when all of the pavement structure has been placed and all bridge work has been performed. In most cases, this notification will be made prior to the defined contract completion date. The Open to Traffic Report will not be required for city street construction/rehabilitation contracts, guardrail installation/replacement contracts, or traffic signal installation contracts. Refer to the attached email [sample](#).

The requirements and modifications outlined in this Construction Control Directive shall begin immediately.



George Raymond, P.E.
Construction Engineer.



Charles Thurmon/ODOT
12/09/2004 04:15 PM

To otrinfo@fd9ns01.okladot.state.ok.us
cc <ANY EMAIL ADDRESSES CAN BE PLACED HERE>
bcc
Subject Open to Traffic Notification

Residency
Antlers

Job Piece Number(s)
17776(04), 10061(04), 19076(04)

Control Section Number(s)
99-07-10, 12-43-04, 05-48-16

Date Opened to Traffic
12/17/04

Contract Description
RESURFACE CO. RD: ON EW-7, BEG AT NS-79 EXT E 1.0 MI THEN S/ CO. RD: ON NS-80,
BEG AT EW-8 EXT S 2.0 MI THEN E 5.0 MI TO SH-136.

Was any bridge work performed on the contract?
Yes. All bridge work substantially completed on 11/30/04.

Where there any deviations from the roadway typical sections or the project length?
Yes, thickness of the surface course was increased from two inches to two and one-half inches.
Reinforcing fabric was added to the widen and resurface portion. Project length remained as
indicated in the plans. All roadway typical section work substantially completed on 12/17/04.