

**ADOPT-A-HIGHWAY
ADOPTION AGREEMENT
Terms and Conditions**

The Oklahoma Department of Transportation, hereinafter called the "DEPARTMENT", and the volunteer group named _____

hereinafter called the "GROUP" recognize the need and the desirability of litter-free highways and are entering this Agreement to permit the Group to contribute toward the effort of maintaining litter-free highways.

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the following terms and conditions:

* Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the division engineer for such special conditions on a particular adopted section.

* When participants are sixteen (16) years of age or younger, the Group shall furnish adequate supervision using one adult for every eight (8) young participants.

* Children under fifteen (15) years of age should not be present at pickup site.

* Each Group shall conduct at least two (2) safety meetings per year. Participants must sign a hold harmless agreement and attend a safety meeting conducted by the Group before participating in a cleanup. Neither the State of Oklahoma nor the Department shall be liable for any kind of injury to an Adopt-A-Highway Participant. The Group shall be solely responsible for the safety of its participants during a cleanup, and the Group will be solely responsible to provide insurance coverage, if any, for its participants.

* Groups shall pick up on one side of the road at a time.

* Groups shall park all vehicles well clear of roadway and at least ten (10) feet from shoulder.

* Group shall adopt a section of roadway that is at least two (2) miles long.

* Groups shall be required to adopt for a two (2) year period.

* The Group shall pick up litter a minimum of four (4) times a year, with one (1) of these pick ups occurring during the Department's April "Trash Off" event.

* The Group shall be required to pick up all litter when the appearance of the adopted section is objectionable.

* The Group shall obtain required supplies and materials from the Department during regular business hours.

* Traffic control signs supplied by the Department will be placed by the Group during trash pickup, and removed afterward.

*Individuals shall wear Department-supplied and approved safety vests while on the right-of-way.

* The Group shall place filled trash bags at the adopted site for pickup and disposal by the Department as soon as possible thereafter.

* Unused materials and supplies furnished by the Department shall (1) be returned to the Department within two (2) workdays following the cleanup or, (2) with the Division Engineer's permission, be retained by Group during agreement period.

The Department agrees to accomplish the following:

* Provide safety vests, trash bags and traffic control signs. Provide initial safety training for Group, including safety literature and audiovisuals.

* Remove the filled trash bags on a workday as soon as possible after the pickup.

* Remove litter from the adopted section only under unusual circumstances, i.e. to remove large, heavy or hazardous items.

If in the sole judgment of the Department, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon thirty (30) days notice, the Department may terminate the adoption agreement. The Department reserves the right to modify or cancel the program at any time.

The Department recognizes the Group as the adopting organization for the section of highway from _____

and the Group accepts the responsibility of picking up litter four (4) times a year on this section of highway and promoting a litter-free environment in the community for a period beginning _____, 20____, and ending _____, 20____, (minimum of two (2) years).

Name of Group

Field Division Engineer
Oklahoma Department of Transportation

Number of People: _____

Group's President (print)

Adopt-A-Highway Chairman (print)

Authorized Signature
For the Adopt-A-Highway Group

Address

Telephone Number (Day)

City, State, Zip

Telephone Number (Night)