

Oklahoma Road User Charge (RUC) Task Force

Meeting Minutes

Monday, March 28, 2022

Introduction/Opening

The Oklahoma Road User Charge (RUC) Task Force was called to order at approximately 2:00pm on Monday, March 28, 2022 by Chairman Tim Gatz. A roll call was done.

Task Force Members Present on Zoom

Rich Brierre	Michael Lynn	Eric Pollard (Mark Sweeney)
Caden Cleveland	Lyle Walters	Terri Roberts (Scott Minton)
Todd Hiatt	Chris Schroder	Jim Newport

Joining via Zoom

Sec. Tim Gatz (Chair)	Dawn Sullivan	Russell Hulin
Terri Angier	David Machamer	

Welcome and Announcements

Secretary Gatz welcomed everyone and announced that the two presenters scheduled on the agenda both had last minute conflicts and were not able to speak. Sec. Gatz requested the approval of the minutes.

Approval of the Minutes from January 25th, 2022 Meeting

Mr. Todd Hiatt moved for approval. Mr. Caden Cleveland motioned for a 2nd. Motion carried.

Presentation

Sec. Gatz recognized Mr. Hulin to make a recommendation from the Task Force sub-committee to authorize the Oklahoma Department of Transportation to proceed with the negotiations with the highest rated firm from the pilot manager request for proposal process.

Mr. Hulin described the process undertaken with the procurement of securing a contract with a firm to manage the voluntary pilot program which is one of the responsibilities of the task force established in HB1712. Task Force members on the Sub-Committee who evaluated the RFP were Michael Lynn, Chris Schroder, Mark Sweeney, Mike Fina (or their designee). Laura Chaney (ODOT Planning & Performance Manager), David Machamer (OTA Executive Director) and Mr. Hulin (RUC Program Advisor) were also evaluators. The RFP was directed by ODOT procurement in accordance with Oklahoma purchasing laws and procedures. Evaluation and selection factors included the quality of the response, understanding of the project, relevant experience of the firms, their partners and team members, project approach with our state's unique aspects, and cost. Each evaluator scored the proposals independently without discussion. ODOT Procurement received and complied the scoring and provided a total score by firm. The highest scoring firm was HNTB (Headquartered in Kansas City, MO), and the second highest was WSP (U.S. Headquarters in NYC). Both firms have extensive experience in this kind of project planning and studies nationwide.

The next step is for ODOT to proceed with negotiations with the highest scoring firm to enter into a contract. In accordance with the RFP, if a contract cannot be negotiated with the highest scoring firm, ODOT would proceed with a negotiation with the next firm.

Questions

Sec. Gatz opened the floor up for questions from the task force. There were none. He then expressed appreciation to the subcommittee for helping with the procurement and RFP process.

Approval to Authorize ODOT to Proceed with procurement of the pilot manager RFP

Mr. Chris Schroder moved for approval. Mr. Michael Lynn motioned for a 2nd. Motion carried.

Open Discussion

Sec. Gatz asked that Mr. Hulin update the task force in regards to the passage of the Appropriations bill at the federal level and if there was any information about grant proceedings or what discretionary funding was available at the federal level.

Mr. Hulin stated that an application was submitted with the FHWA and the grant award would likely be delayed as the details are still being worked out by FHWA after the recent passing of the infrastructure bill in Congress. We will move forward whether or not we receive a grant award but hopefully we will be receiving word soon.

Sec. Gatz added that FHWA will probably get more focused on some of these programs as they work their way through the appropriations process and getting the allocations and funding dollars posted.

Mr. Hulin stated once we have gone through negotiation process and once ODOT procures a contract we will notify the task force with an email communication. Then we will proceed with procurement with the remaining vendors and hopefully before our next task force meeting towards the end of May.

Closing Remarks

Sec. Gatz reiterated that it was a short meeting due to conflicts arising for our two speakers. The Legislature is in session and it is a busy time of year for several Task Force members. We will look at after the legislative session for scheduling our next meeting.

Meeting adjourned at approximately 2:15pm.

Signed by: _____



Tim J. Gatz

04/06/2022

Date