



OKLAHOMA DEPARTMENT OF TRANSPORTATION

TRAFFIC ENGINEERING DIVISION

NEW OR EQUAL PRODUCT EVALUATION REQUEST

Office Use Only

T.N.P.E.#

Instructions: Answer all questions. Check boxes or use "X" to indicate choices. Where a question is not applicable, enter "N/A". Attach sheet if needed. Refer to Item No. when explaining any item.

1	TRADE (PRODUCT) NAME: _____	
	TRADE (BRAND) NUMBER: _____	
2	PATENTED? <input type="checkbox"/> YES <input type="checkbox"/> NO	NON-DISCLOSURE AGREEMENT REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO
3	GENERIC DESCRIPTION: _____	
4	CATEGORIES BEING SUBMITTED FOR: EQUAL PRODUCT: Products are similar to products that are currently used by the Oklahoma Department of Transportation (ODOT) and are covered by existing specifications or standards # _____ <i>please provide ODOT standards). * The manufacturer or supplier shall provide certification(s) and/or test results from an independent testing laboratory addressing all existing specifications and standards. The product status will be Approved, Qualified, Conditional Use, or Rejected.</i> NEW PRODUCT: Products that are not addressed by current ODOT specifications or standards. <i>The Product Evaluation Committee will determine if the product installation is warranted. The product status will be Conditional Use or Rejected.</i>	
5	HAS THE PRODUCT BEEN PREVIOUSLY SUBMITTED: <input type="checkbox"/> YES <input type="checkbox"/> NO	
6	HAS THIS PRODUCT BEEN USED IN THE PAST OR PRESENTLY BY ANOTHER GOVERNMENT AGENCY OR STATE DOT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
7	HAS THIS PRODUCT BEEN APPROVED AND ENTERED INTO THE AASHTO PRODUCT EVALUATION LIST? <input type="checkbox"/> YES <input type="checkbox"/> NO	

8	<p>MANUFACTURER: _____</p> <p>ADDRESS: _____ COUNTRY: _____</p> <p>CITY: _____ STATE: _____ ZIP CODE: _____</p> <p>CONTACT PERSON: _____ PHONE: _____</p> <p>WEBSITE: http:// _____ E-MAIL: _____</p> <p>DISTRIBUTOR: _____</p> <p>ADDRESS: _____ COUNTRY: _____</p> <p>CITY: _____ STATE: _____ ZIP CODE: _____</p> <p>CONTACT PERSON: _____ PHONE: _____</p> <p>WEBSITE: http:// _____ E-MAIL: _____</p>
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9	<p>IF THIS PRODUCT IS USED, WHAT WOULD BE THE BENEFITS (COST, SAFETY, ETC.) TO THE DEPARTMENT?</p> <p>_____</p>
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10	<p>IS THIS PRODUCT IN PRODUCTION AND READILY AVAILABLE ON THE MARKET? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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11	<p>MEETS THE REQUIREMENTS OF THE FOLLOWING SPECIFICATION (BE SPECIFIC):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">ODOT #</td> <td style="width: 25%;">AASHTO #</td> <td style="width: 25%;">ASTM #</td> <td style="width: 25%;">ANSI #</td> </tr> </table> <p>OTHER AGENCY APPROVALS (DOT's, FHWA, Cities, Counties):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">STD. or SPEC.:</td> <td style="width: 33%;">AGENCY:</td> <td style="width: 33%;">CONTACT:</td> <td style="width: 33%;">PHONE or EMAIL:</td> </tr> </table> <p>OTHER :</p>	ODOT #	AASHTO #	ASTM #	ANSI #	STD. or SPEC.:	AGENCY:	CONTACT:	PHONE or EMAIL:
ODOT #	AASHTO #	ASTM #	ANSI #						
STD. or SPEC.:	AGENCY:	CONTACT:	PHONE or EMAIL:						

12	<p>CAN A DEMONSTRATION OR PRESENTATION BE PROVIDED? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>WILL MATERIALS BE AVAILABLE FOR FIELD TESTS OR EVALUATION AT NO COST TO THE DEPARTMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>WILL ODOT SUPPORT SERVICES BE NEEDED (TRAFFIC CONTROL, LABORER, TECHNICAL) <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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13	<p>IS THIS PRODUCT MANUFACTURED BY ANOTHER COMPANY FOR YOU? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If yes, please provide the following:</p> <p>ORIGINAL MANUFACTURER: _____</p> <p>ADDRESS: _____ COUNTRY: _____</p> <p>CITY: _____ STATE: _____ ZIP: _____</p> <p>PHONE: _____ EMAIL: _____</p> <p>IF YOU RE-NAMED THIS PRODUCT, WHAT WAS THE ORIGINAL PRODUCT'S NAME</p> <div style="border: 1px solid black; height: 20px; width: 300px; margin-bottom: 10px;"></div> <p>IS PRODUCT GUARANTEED? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>COPY OF WARRANTY ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>CONDITIONS: _____</p>
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14	MATERIAL SAFETY DATA SHEET (OHS-A-20 or OSHA-174) ENCLOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL HANDLING ? <input type="checkbox"/> YES <input type="checkbox"/> NO
15	MATERIAL DESCRIPTION OR SHOP DRAWING FURNISHED? <input type="checkbox"/> YES <input type="checkbox"/> NO ARE INSTRUCTIONS OR DIRECTIONS FOR INSTALLATION, APPLICATION, LIMITATIONS, OR USE AVAILABLE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF REQUESTED, CAN FREE SAMPLES BE FURNISHED? <input type="checkbox"/> YES <input type="checkbox"/> NO IS NATIONAL TRANSPORTATION PRODUCT EVALUATION PROGRAM (NTPEP) TEST DATA AVAILABLE FOR THIS PRODUCT? If yes, please provide NTPEP supporting data <input type="checkbox"/> YES <input type="checkbox"/> NO IS LOCAL TRANSPORTATION PRODUCT EVALUATION PROGRAM (NTPEP) TEST DATA AVAILABLE FOR THIS PRODUCT? If yes, please provide NTPEP supporting data <input type="checkbox"/> YES <input type="checkbox"/> NO HAVE YOU ATTACHED INDEPENDENT TEST REPORTS CONFORMING TO OUR SPECIFICATIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO BUY AMERICA: DOES THE PRODUCT CONTAIN IRON AND/OR STEEL PER TITLE 23 CFR 635.410? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, visit www.odot.org/c_manuals/ccdirectives/materials_of_origin.pdf to submit Certificate of Materials Origin form.
LIST CONTACTS YOU MADE WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION REGARDING THIS PRODUCT: Division: <input style="width: 100px;" type="text"/> Contact: <input style="width: 150px;" type="text"/> Phone: <input style="width: 100px;" type="text"/> Division: <input style="width: 100px;" type="text"/> Contact: <input style="width: 150px;" type="text"/> Phone: <input style="width: 100px;" type="text"/>	
16	ADDITIONAL COMMENTS / INFORMATION (i.e. Environmental Considerations) <hr/>

DISCLAIMER:

Acceptance of a product for evaluation by the Oklahoma Department of Transportation is in no way a commitment to purchase, recommend, or specify the product investigated, regardless of its performance. In addition, the manufacturer and vendor shall be responsible for all liabilities for injuries caused by defect in the design of, or manufacture and labeling of, their products. The manufacturer is responsible for keeping ODOT informed as to any changes in the product makeup, manufacture's location, distribution and representatives. Any changes without proper notification could result in rejection of the product.

For consideration by the Oklahoma Department of Transportation, submit this completed form to:

Signed: _____ Date: _____
(Supplier's Authorizing Agent)

Name: _____
(Please Print or Type)

Title: _____

OKLAHOMA PRODUCT EVALUATION PROCEDURE:

Product evaluation requests fall into two classes: "EQUAL" or "NEW". When a request for product evaluation is received by the Materials & Research Division, the information is reviewed to determine if it is an "Equal Product" or a "New Product" that requires status review by other Division(s).

"EQUAL PRODUCTS" Products are similar to products that are currently used by the Oklahoma Department of Transportation (ODOT) and are covered by existing specifications and standards.

The manufacturer or supplier shall provide certification(s) and/or test results from an independent testing laboratory addressing all existing specifications and standards. The product status will be *Qualified, Conditional Use, or Rejected*.

"NEW PRODUCTS" Products that are not addressed by current ODOT specifications and standards.

The Product Evaluation Committee will determine if the product installation is warranted. The product status will be *Qualified, Conditional Use, or Rejected*.

PRODUCT STATUS:

Approved / Qualified: "Equal" products must meet all pertinent specifications. They will be subject to acceptance testing on a project basis. There are two parts to this status, "Approved" and "Qualified". Products in the "Approved" category are those products that have a low consequence of failure. Those placed in the "Qualified" category are products that we want to monitor more closely.

Conditional Use: "New" or "Equal" products will be allowed a trial installation on one project only, recommended for a demonstration project, or recommended as an experimental feature.

Rejected: Products do not meet our specifications or has failed performance testing. The vendor will be notified.

Trial Installation of conditional use "New" or "Equal" products requires incorporation into a project where they can be monitored during installation and for a performance evaluation period usually ranging from 6 to 12 months depending on the type of product. Unless otherwise specified, it will be the manufacturer's responsibility to locate an active ODOT project, either construction or maintenance, which will incorporate the product. This should be accomplished within one year of notice of conditional use status.

Unsatisfactory Performance, at any time, will result in a rejection of a product and removal from the QPL.