



OKLAHOMA DEPARTMENT OF TRANSPORTATION
Traffic Engineering Division

Lab Use Only

T.N.P.E.#

NEW PRODUCT EVALUATION REQUEST

Instructions: Answer all questions. Use "X" to indicate choices. Where a question is not applicable, enter "N/A". Attach sheet if needed. Refer to Item No. when explaining any item.

Form with 7 numbered sections: 1. TRADE (PRODUCT) NAME and TRADE (BRAND) NUMBER; 2. PATENTED? and NON-DISCLOSURE AGREEMENT REQUIRED?; 3. GENERIC DESCRIPTION; 4. CATEGORIES BEING SUBMITTED FOR (EQUAL PRODUCT or NEW PRODUCT); 5. MANUFACTURER and DISTRIBUTOR information; 6. BENEFITS TO THE DEPARTMENT; 7. IS THIS PRODUCT IN PRODUCTION AND READILY AVAILABLE IN THE MARKET?

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|--------------------------|---|---|---|
| 8 | MEETS THE REQUIREMENTS OF THE FOLLOWING SPECIFICATION (BE SPECIFIC): | | |
| <input type="checkbox"/> | ODOT # | OTHER AGENCY APPROVALS (DOT's, FHWA, Cities, Counties): | AGENCY: CONTACT: PHONE: |
| <input type="checkbox"/> | AASHTO # | | AGENCY: CONTACT: PHONE: |
| <input type="checkbox"/> | ASTM # | | AGENCY: CONTACT: PHONE: |
| <input type="checkbox"/> | ANSI # | | AGENCY: CONTACT: PHONE: |
| <input type="checkbox"/> | OTHER: | | AGENCY: CONTACT: PHONE: |
| 9 | CAN A DEMONSTRATION OR PRESENTATION BE PROVIDED? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| | WILL MATERIALS BE AVAILABLE FOR FIELD TESTS OR EVALUATION AT NO COST TO THE DEPARTMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| 10 | IS THIS PRODUCT MANUFACTURED BY ANOTHER COMPANY FOR YOU? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please provide the following: ORIGINAL MANUFACTURER: PHONE: ADDRESS: STATE: ZIP: IF YOU RE-NAMED THIS PRODUCT, WHAT WAS THE ORIGINAL PRODUCT'S NAME IS PRODUCT GUARANTEED? <input type="checkbox"/> YES <input type="checkbox"/> NO CONDITIONS: COPY OF WARRANTY ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| 11 | MATERIAL SAFETY DATA SHEET (OHS-A-20) ENCLOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO SPECIAL HANDLING? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, Please provide instructions: | | |
| 12 | MATERIAL DESCRIPTION OR SHOP DRAWING FURNISHED? <input type="checkbox"/> YES <input type="checkbox"/> NO ARE INSTRUCTIONS OR DIRECTIONS FOR INSTALLATION, APPLICATION, LIMITATIONS, OR USE AVAILABLE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF REQUESTED, CAN FREE SAMPLES BE FURNISHED? <input type="checkbox"/> YES <input type="checkbox"/> NO IS NATIONAL TRANSPORTATION PRODUCT EVALUATION PROGRAM (NTPEP) TEST DATA AVAILABLE FOR THIS PRODUCT? <input type="checkbox"/> YES <input type="checkbox"/> NO * If yes, please provide NTPEP supporting data HAVE YOU ATTACHED <u>INDEPENDENT</u> TEST REPORTS CONFORMING TO OUR SPECIFICATIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO LIST CONTACTS YOU MADE WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION REGARDING THIS PRODUCT: DIVISION: CONTACT: PHONE: DIVISION: CONTACT: PHONE: | | |
| 13 | ADDITIONAL COMMENTS / INFORMATION (i.e. Environmental Considerations) | | |
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DISCLAIMER:

Acceptance of a product for evaluation by the Oklahoma Department of Transportation is in no way a commitment to purchase, recommend, or specify the product investigated, regardless of its performance. In addition, the manufacturer and vendor shall be responsible for all liabilities for injuries caused by defect in the design of, or manufacture and labeling of, their products. The manufacturer is responsible for keeping ODOT informed as to any changes in the product makeup, manufacture's location, distribution and representatives. Any changes without proper notification could result in rejection of the product.

For consideration by the Oklahoma Department of Transportation, submit this completed form to:

Mr. Faria "Frank" Emamian, P.E.
 Assistant Chief Traffic Engineer
 Oklahoma Department of Transportation
 Traffic Engineering Division
 200 N.E. 21st Street, Room 2-A7
 Oklahoma City, OK 73105-3204
 Email: femamian@odot.org

Signed: _____ Date: _____
 (Supplier's Authorizing Agent)

 Name: _____
 (Please Print or Type)

 Title: _____

OKLAHOMA PRODUCT EVALUATION PROCEDURE:

Product evaluation requests fall into two classes: "EQUAL" or "NEW". When a request for product evaluation is received by the Traffic Engineering Division, the information is reviewed to determine if it is an "Equal Product" or a "New Product" that requires status review by other Division(s).

"EQUAL PRODUCTS" Products are similar to products that are currently used by the Oklahoma Department of Transportation (ODOT) and are covered by existing specifications and standards.

The manufacturer or supplier shall provide certification(s) and/or test results from an independent testing laboratory addressing all existing specifications and standards. The product status will be *Qualified, Conditional Use, or Rejected*.

"NEW PRODUCTS" Products that are not addressed by current ODOT specifications and standards.

The Product Evaluation Committee will determine if the product installation is warranted. The product status will be *Qualified, Conditional Use, or Rejected*.

PRODUCT STATUS:

Qualified List: "Equal" products must meet all pertinent specifications. They will be subject to acceptance testing on a project basis. There are two parts to this list, "Approved" and "Qualified". Products in the "Approved" category are those products that have a low consequence of failure. Those placed in the "Qualified" category are products that we want to monitor more closely.

Conditional Use: "New" or "Equal" products will be allowed a trial installation on one project only, recommended for a demonstration project, or recommended as an experimental feature.

Rejected: Products do not meet our specifications or has failed performance testing. The vendor will be notified.

Trial Installation of conditional use "New" or "Equal" products requires incorporation into a project where they can be monitored during installation and for a performance evaluation period usually ranging from 6 to 12 months depending on the type of product. Unless otherwise specified, it will be the manufacturer's responsibility to locate an active ODOT project, either construction or maintenance, which will incorporate the product. This should be accomplished within one year of notice of conditional use status.

If a product satisfies this evaluation, it will be placed on the Qualified Products List (QPL).

Unsatisfactory Performance, at any time, will result in a rejection of a product and removal from the QPL.