



Kathy Hurst/ODOT
10/11/2010 01:53 PM

To "Shoemake, Lynn A. \Ollar & Ollar Engineering)"
<Lynn@OllarAndOllar.com>
cc "Ollar, J. D. \Ollar & Ollar Engineering)"
<JD@OllarAndOllar.com>,
bcc
Subject Re: Response Packet 1 for EC-1321 Off-System Bridge
Inspection

Dear Lynn,

I opened the attachments successfully and submitted your firm's information.

Thank you.

Kathy Hurst
Contract Administrator
Project Management Division
200 NE 21st Street, 1 C-4a
Oklahoma City, OK 73105
405.522.7606
khurst@odot.org

"Shoemake, Lynn A. \Ollar & Ollar Engineering)" <Lynn@OllarAndOllar.com>



**"Shoemake, Lynn A. \Ollar &
Ollar Engineering)"**
<Lynn@OllarAndOllar.com>
10/08/2010 02:55 PM

To "Hurst, Kathy \ODOT)" <khurst@ODOT.ORG>
cc "Ollar, J. D. \Ollar & Ollar Engineering)"
<JD@OllarAndOllar.com>
Subject Response Packet 1 for EC-1321 Off-System Bridge
Inspection

Hello Kathy,

Please find the attached Response Packet 1 for EC-1321 Off-System Bridge Inspection that was presented in the September, 2010 solicitation.

Thank you,



Response Packet 1.pdf

October 8, 2010

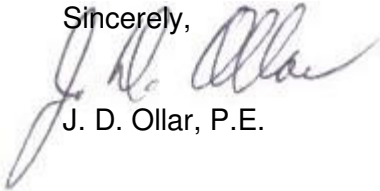
Project Management Division
Attn: Kathy Hurst, Room 1C-4A
Oklahoma Department of Transportation
200 NE 21st St
Oklahoma City, OK 73105-3204

Subject: Response Packet 1: EC-1321 – Off-System Bridge Inspection

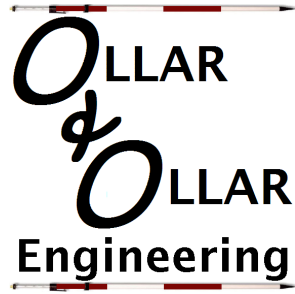
Recently we received your September Solicitation dated September 12, 2010. Ollar & Ollar Engineering is confident that we can provide the required off-system bridge inspection services needed and would like to be considered. The information specified in the solicitation request is attached.

Ollar & Ollar Engineering is pleased to have the opportunity to serve as a consultant for the Oklahoma Department of Transportation (ODOT), and we appreciate the opportunity to submit this letter of interest and the attached documents. If you have any questions or if you would like to meet for a personal interview please contact us at (405) 364-0281.

Sincerely,

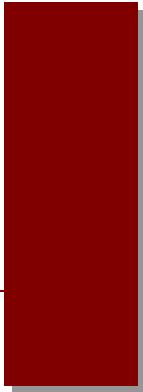


J. D. Ollar, P.E.



EC-1321 – Off-System Bridge Inspection

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About Ollar & Ollar Engineering

Ollar & Ollar Engineering was formed in 2006, but we bring to the table lifetimes of experience in bridge construction, design, inspection, and rehabilitation in the state of Oklahoma. J. D. and M. C. Ollar have been responsible for bridge projects a mile long, as well as temporary CGMP projects, and everything in between.

At Ollar & Ollar Engineering we believe in listening to what our clients need and providing them with a quality product to meet or exceed those needs within their budget. Since we do not have the high overhead costs of the big firms, we are able to provide high-quality, efficient services at a fraction of the cost.

Honesty, quality, and integrity are not just buzzwords at Ollar & Ollar Engineering; they are built into each and everything that we do.

Bridge Inspection Team

J. D. Ollar, PE (Bridge Inspection Program Manager & Team Leader) has been involved in bridge safety inspections since the national bridge inspection standards (NBIS) were established in the early 1970s. J. D., early in his 39-year career with the Oklahoma Department of Transportation (ODOT), provided the initial documentation and inspections of all County bridges in Le Flore, Latimer, and parts of McCurtain, Pushmataha, and Atoka Counties. In the last three (3) years he has performed the following 24-month bridge safety inspections:

Entity	On- / Off-System	Reference
Atoka County	Off	Monte Nabors – ODOT Division II
Le Flore County	Off	Monte Nabors – ODOT Division II
City of Ardmore	Off	Wayne Busma – City Engineer
Bryan County	On	Monte Nabors – ODOT Division II
Choctaw County	On	Monte Nabors – ODOT Division II
Le Flore County	On	Monte Nabors – ODOT Division II
McCurtain County	On	Monte Nabors – ODOT Division II
Okmulgee County	On	Dan O’Brien – ODOT Division I
Pittsburg County	On	Monte Nabors – ODOT Division II
Pushmataha County	On	Monte Nabors – ODOT Division II
Sequoyah County	On	Dan O’Brien – ODOT Division I

M. C. Ollar, PE (Bridge Inspection Team Leader) was responsible for the initial bridge safety inspections of the County bridges in all of the nine (9) Southeast Oklahoma Counties located in ODOT Division II. Throughout M. C.’s 39-year ODOT career, he continued to stay abreast of all bridge safety regulations. In the last three (2) years he has been performed the following 24-month bridge safety inspections:

Entity	On- / Off-System	Reference
Atoka County	Off	Monte Nabors – ODOT Division II
Le Flore County	Off	Monte Nabors – ODOT Division II
Sequoyah County	On	Dan O’Brien – ODOT Division I

Lynn A. Shoemake (Bridge Inspection Team Leader, Pontis Technician) was recently certified as a Team Leader in October, 2010. He has assisted in the majority of bridge inspections performed by Ollar & Ollar Engineering and is extremely proficient in Pontis.

Ron Grover (Bridge Inspection Assistant) recently assisted in the inspection of the On-System bridges in Le Flore & Sequoyah Counties.

David Duggan (Bridge Inspection Assistant) recently assisted in the inspection of the On-System bridges in Bryan County.

Tony Smith (Bridge Inspection Assistant) recently assisted in the inspection of the On-System bridges in Le Flore County.

Verifiable References

Entity	Name	Phone Number
ODOT Assistant Bridge Engineer	Walt Peters, P.E.	(405) 521-2606
ODOT Division I	Darren Saliba, P.E.	(918) 687-5407
ODOT Division II	Calvin Carney	(580) 298-3371
Board of Atoka County Commissioners		(580) 889-2643
Board of Le Flore County Commissioners		(918) 647-2527
City of Ardmore	Wayne Busma, P.E.	(580) 223-3477

Table of Organization

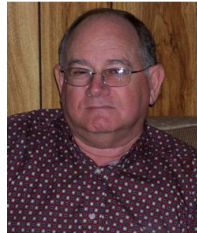
Ollar & Ollar Engineering



J. D. Ollar, P.E.

Norman, OK

Bridge Inspection Program Manager
Bridge Inspection Team Leader
Construction Mgmt. Resident Engineer
Project Engineer



M. C. Ollar, P.E., L.S.

Howe, OK

Bridge Inspection Team Leader
Professional Land Surveyor
Construction Mgmt. Project Manager
Project Engineer



Lynn A. Shoemake

Norman, OK

Bridge Inspection Team Leader
Construction Mgmt. Project Manager
Pontis Technician
Computer Expert

Ron Grover

Howe, OK

Bridge Inspection Assistant
Construction Mgmt. Inspector

Alton Washburn

Wister, OK

Construction Mgmt. Inspector

David Duggan

Lone Grove, OK

Bridge Inspection Assistant

Carl Lockhart

Heavener, OK

Construction Mgmt. Inspector

Tony Smith

Panama, OK

Bridge Inspection Assistant



State of Oklahoma
Department of Central Services
Construction and Properties

INSTRUCTIONS FOR COMPLETING DCS-CAP FORM 255

DCS-CAP Form 255 is the companion form to CAP Form 254 which permits Architects, Landscape Architects, Engineers and Land Surveyors to respond to invitations to be considered for design projects from the State of Oklahoma. It permits consultants to tailor their response to the specific project being considered by an agency.

This form is used in conjunction with DCS-CAP Form 254 in the same manner as Federal Standard Forms 254 and 255 are used for Federal selections. DCS-CAP Form 255 is to be used for a specific project and DCS-CAP Form 254 is used to be registered for consideration. **These forms have been designed to be as similar as possible to the Federal forms but SF254 and SF255 MAY NOT be used for State registration and selection.**

This form is divided into (6) break sections. To easily view where these sections occur, use the "View/Normal" command.

The first section contains a table, is unprotected, and allows for the first sheet/instructions to be deleted. The table can be deleted by selecting the whole table and using the "Edit/Cut" command.

The second section (Items 1 thru 5a) are protected and contains fields that can be filled in with the appropriate information.

The third and fourth sections (Item 6.) are unprotected and don't contain any fields. This allows for the whole table to be copied and pasted so that additional "Brief resumes..." can be input. The table can be copied by selecting the whole table and using the "Edit/Copy" And "Edit/Paste" commands.

The fifth and sixth sections (Items 7, 8, 9, 10) are protected and contain fields that can be filled in.

To better assist you in inputting information, you can turn on "Form Field Shading" and "Show Gridlines" using the forms toolbar.

Item 1. Enter the description of the project, as it appears in the letter you received announcing the project. If the agency has used a number to identify the project, include that number.

Item 2a. Enter the date of the letter announcing the project. You must reply to the agency as specified, to be considered. This completed form must accompany your letter of interest.

Item 2b. Enter the name of the agency from which you received the announcement letter.

Item 3. List the legal name and address of the firm or joint-venture submitting this form.

Item 3a. All firms, other than individuals practicing under their own license, or joint ventures must be certified by the Oklahoma Board of Registration for Professional Engineers and Land Surveyors or the Oklahoma Board of Governors for Licensed Architects and Landscape Architects.

Item 3b. Enter the firm's Tax ID Number.

Item 3c. Enter the name, title, and telephone number of the principal representing the firm or joint-venture submitting this form.

Item 3d. Enter the address of the office that will perform the work on this project, if it is different from that shown in item 3.

Item 4. List the number of personnel, by discipline, to be used on THIS PROJECT. List them only once by primary function. If functions are not shown, add them in the blanks provided.

Item 5. If a joint-venture is planned for this project, list the member firms and their respective areas of expertise here. All members must be registered with Construction and Properties. Provide total number of employees permanently employed by the firm listed. Do not include

employees of consultants or sub-consultants. A separate DCS-CAP Form 255 is required for additional consultants or sub-consultants.

Item 6. This page is for the resumes of the key personnel. It may be copied as necessary. It should be noted that Oklahoma law requires that design work for Oklahoma projects require the seals of architects and engineers licensed in the State of Oklahoma.

Item 7. This page is for the listing of projects accomplished by the (P)artnership, (C)orporation, (J)oint- (V)enture, or (I)ndividual, which best represents the qualifications of the firm for the type of project similar to the one announced. Do not include projects of consultants or sub-consultants.

Item 8. This area may be used to provide any other information not covered elsewhere on the form, which is pertinent to this project. List any special qualifications, which are applicable to this project.

Item 9. All prospective design consultants must be aware of the quoted section of law from Title 61 of the Oklahoma Statutes. The signature in Item 11 acknowledges that the excerpt has been read.

Item 10. A principal of the firm must sign and date the questionnaire for it to be accepted. Original signatures are required.

Return this completed form to the agency issuing the invitation with a letter requesting consideration for the proposed project.



STATE OF OKLAHOMA

Consultant Services
For A Specific Project

1. Project Name/Location for which firm is filing:
EC-1321 - Off-System Bridge Inspection

2a. Date of Announcement:
09/12/2010

2b. Agency originating announcement:
ODOT - Project Management Division

3. Firm (or Joint-Venture) Legal Name and Address:

Ollar & Ollar Engineering, LLC
P O Box 5997
Norman, OK 73070

3c. Name, Title, & Telephone Number of Principal Contact:

J. D. Ollar, P.E.
Partner
(405) 364-0281 (W)
(405) 613-2863 (C)

3a. Certificate of Authority Number: CA 5056

3d. Address of office to perform work if different from Item 3:

3b. FEI/Tax ID Number: 20-5394922

4. Personnel by Discipline: (List each person only once, by primary function.)

Administrative	Economists	Mechanical Engineers	<u>1</u> <u>Bridge Inspection Non-PE Team Leader</u>
Architects	Electrical Engineers	Mining Engineers	<u>3</u> <u>Bridge Inspection Assistants</u>
CAD/CADD Technicians	Estimators	Planners: Urban/Regional	_____
Chemical Engineers	Geologists	Sanitary Engineers	_____
2 Civil Engineers	Hydrologists	Soil Engineers	_____
Construction Inspectors	Interior Designers	Specification Writers	_____
Draftsmen	Landscape Architects	Structural Engineers	_____
Ecologists	Land Surveyors	Surveyors	<u>4</u> Total Personnel

5. If submittal is by a JOINT-VENTURE, list participating firms and outline specific areas of responsibility (including administrative, technical and financial) for each firm: All firms and the joint venture MUST be registered with Construction and Properties, Department of Central Services, 2401 N. Lincoln Blvd., Suite 106, P. O. Box 53448, Oklahoma City, OK 73152-3448.

5a. Has this Joint-Venture previously worked together? Yes No If YES, how many times? _____

6. Brief resume of key persons, specialists, and individual consultants employed by sub-consultants anticipated for THIS PROJECT.	
a. Name and Title: J. D. Ollar, PE (Partner)	a. Name and Title: M. C. Ollar, PE (Partner)
b. Project Assignment: Program Manager, Team Leader	b. Project Assignment: Team Leader
c. Name of firm with which associated: Ollar & Ollar Engineering	c. Name of firm with which associated: Ollar & Ollar Engineering
d. Years experience: With this firm 2 yrs With other firms 42 yrs	d. Years experience: With this firm 2 yrs With other firms 45 yrs
e. Education: Degree(s)/Year/Specialization	e. Education: Degree(s)/Year/Specialization A.S. / 1974 / Civil Engineering Technology / Oklahoma State University A.S. / 1995 / Business Administration / Connors State College
f. Active Registration: State/Year first registered/Discipline/Oklahoma License Number OK / 1987 / Civil Engineering / P.E. 15021 2005 / FHWA Bridge Inspection Certification Oklahoma Certificate of Authority (if any)	f. Active Registration: State/Year first registered/Discipline/ Oklahoma License Number OK / 1985 / Civil Engineering / P.E. 14015 OK / 1972 / Land Surveying / L.S. 254 1992 / FHWA Bridge Inspection Certification Oklahoma Certificate of Authority (if any)
g. Other experience and qualifications relevant to the proposed project: 2010 Atoka County Off-System bridge inspections completed. Bryan County On-System bridge inspections completed. Choctaw County On-System bridge inspections completed. Le Flore County On-System bridge inspections completed. Pushmataha County On-System bridge inspections completed. 2009 Le Flore County Off-System bridge inspections completed. City of Ardmore Off-System bridge inspections completed. McCurtain County On-System bridge inspections completed. Pittsburg County On-System bridge inspections completed. Sequoyah County On-System bridge inspections completed. Okmulgee County On-System bridge inspections completed for EST, Inc. 2008 Atoka County Off-System bridge inspections completed. ★ 39 years with ODOT. ★ 15 years as ODOT Resident Engineer. ★ 2 years with Engineering Services & Testing, Inc. as Bridge Inspection Program Manager & Team Leader, Resident Engineer. ★ Numerous bridge inspections. ★ Numerous bridge & roadway construction projects.	g. Other experience and qualifications relevant to the proposed project: 2009 Le Flore County Off-System bridge inspections completed. Sequoyah County On-System bridge inspections completed. Okmulgee County On-System bridge inspections completed for EST, Inc. 2008 Atoka County Off-System bridge inspections completed. 2007 Le Flore County Off-System bridge inspections completed for EST, Inc. ★ 39 years with ODOT. ★ 7 years as ODOT Division Engineer. ★ 2 years as ODOT Division Maintenance Engineer. ★ 1 year as ODOT Division Construction Engineer. ★ 5 years as ODOT Resident Engineer. ★ 2 years with Silicone Specialties, Inc. as Bridge Rehabilitation Design & Materials Specialist. ★ 4 years with American Concrete Pavement Association as President & CEO. ★ Numerous bridge inspections. ★ Numerous bridge & roadway maintenance projects. ★ Numerous bridge & roadway construction projects. ★ Numerous bridge & roadway design projects.

6. Brief resume of key persons, specialists, and individual consultants employed by sub-consultants anticipated for THIS PROJECT.	
a. Name and Title: Lynn A. Shoemake (Partner)	a. Name and Title: Ron Grover (Bridge Inspection Assistant)
b. Project Assignment: Non-PE Team Leader, Pontis Technician	b. Project Assignment: Assistant
c. Name of firm with which associated: Ollar & Ollar Engineering	c. Name of firm with which associated: Ollar & Ollar Engineering
d. Years experience: With this firm 4 yrs With other firms 2 yrs	d. Years experience: With this firm 3 yr With other firms 12 yrs
e. Education: Degree(s)/Year/Specialization B.B.A. / 1984 / Management of Information Systems / University of Oklahoma	e. Education: Degree(s)/Year/Specialization
f. Active Registration: State/Year first registered/Discipline/Oklahoma License Number 2005 / FHWA Bridge Inspection Certification Oklahoma Certificate of Authority (if any)	f. Active Registration: State/Year first registered/Discipline/ Oklahoma License Number 2008 / FHWA Bridge Inspection Certification Oklahoma Certificate of Authority (if any)
g. Other experience and qualifications relevant to the proposed project: 2010 Atoka County Off-System bridge inspections completed. Bryan County On-System bridge inspections completed. Choctaw County On-System bridge inspections completed. Le Flore County On-System bridge inspections completed. Pushmataha County On-System bridge inspections completed. 2009 Le Flore County Off-System bridge inspections completed. City of Ardmore Off-System bridge inspections completed. McCurtain County On-System bridge inspections completed. Pittsburg County On-System bridge inspections completed. Okmulgee County On-System bridge inspections completed for EST, Inc. ★ 1.5 years with Engineering Services & Testing, Inc. as Bridge Inspector & Technician. ★ Pontis expert. ★ Numerous bridge inspections.	g. Other experience and qualifications relevant to the proposed project: 2009 Sequoyah County On-System bridge inspections completed. Okmulgee County On-System bridge inspections completed for EST, Inc. ★ 12 years with ODOT. ★ 4 years as ODOT Sr. Highway Construction Inspection Technician. ★ Numerous bridge inspections. ★ Numerous bridge & roadway construction projects.

6. Brief resume of key persons, specialists, and individual consultants employed by sub-consultants anticipated for THIS PROJECT.	
a. Name and Title: David Duggan (Bridge Inspection Assistant)	a. Name and Title: Tony Smith (Bridge Inspection Assistant)
b. Project Assignment: Assistant	b. Project Assignment: Assistant
c. Name of firm with which associated: Ollar & Ollar Engineering	c. Name of firm with which associated: Ollar & Ollar Engineering
d. Years experience: With this firm 1 yrs With other firms 0 yrs	d. Years experience: With this firm 1 yr With other firms 0 yrs
e. Education: Degree(s)/Year/Specialization	e. Education: Degree(s)/Year/Specialization
f. Active Registration: State/Year first registered/Discipline/Oklahoma License Number Oklahoma Certificate of Authority (if any)	f. Active Registration: State/Year first registered/Discipline/ Oklahoma License Number Oklahoma Certificate of Authority (if any)
g. Other experience and qualifications relevant to the proposed project: 2010 Bryan County On-System bridge inspections completed. Numerous bridge inspections.	g. Other experience and qualifications relevant to the proposed project: 2010 Le Flore County On-System bridge inspections completed. Numerous bridge inspections.

7. Work by firm or members which best illustrates current qualifications relevant to THIS PROJECT (list not more than 10 projects).

a. Project Name and Location	"P", "C", "JV" or "I"	b. Nature Of Firms Responsibility	c. Project Owner's Name and Address	d. Completion Date	e. Est. Cost (000's)	
					Entire Project	Firm's Portion
1. EC-1232C - Off-System Bridge Inspections	C	Off-System Bridge Inspections for: - Atoka County	Monte Nabors Oklahoma Dept. of Transportation, Div. II P O Drawer 628 Antlers, OK 74523	02/2010	22	22
2. EC-1265E - Statewide On-System Bridge Inspections	C	On-System Bridge Inspections for: - Le Flore County - Bryan County - Pushmataha County	Monte Nabors Oklahoma Dept. of Transportation, Div. II P O Drawer 628 Antlers, OK 74523	05/2010 04/2010 03/2010	27 14 15	27 14 15
3. EC-1232C - Off-System Bridge Inspections	C	Off-System Bridge Inspections for: - City of Ardmore	Wayne Busma City of Ardmore P O Box 249 Ardmore, OK 73402	04/2009	2	2
4. EC-1232C - Off-System Bridge Inspections	C	Off-System Bridge Inspections for: - Le Flore County	Monte Nabors Oklahoma Dept. of Transportation, Div. II P O Drawer 628 Antlers, OK 74523	07/2009	34	34
5. EC-1265E - Statewide On-System Bridge Inspections	C	On-System Bridge Inspections for: - Sequoyah County	Dan O'Brien Oklahoma Dept. of Transportation, Div. I 2800 S 32nd St Muskogee, OK 74401	11/2009	23	23
6. EC-1122E - Statewide On-System Bridge Inspections	JV	On-System Bridge Inspections for: - Okmulgee County	Dan O'Brien Oklahoma Dept. of Transportation, Div. I 2800 S 32nd St Muskogee, OK 74401	01/2009	n/a	19
7. EC-1265E - Statewide On-System Bridge Inspections	C	On-System Bridge Inspections for: - McCurtain County - Pittsburg County	Monte Nabors Oklahoma Dept. of Transportation, Div. II P O Drawer 628 Antlers, OK 74523	10/2009 09/2009	13 13	13 13
8. EC-1122 - Statewide On-System Bridge Inspections	C	Off-System Bridge Inspections for: - Atoka County	Monte Nabors Oklahoma Dept. of Transportation, Div. II P O Drawer 628 Antlers, OK 74523	02/2008	24	24
9.						
10.						

8. Use this space to provide any additional information or description of resources (including any computer design capabilities) supporting your firm's qualifications for the proposed project.

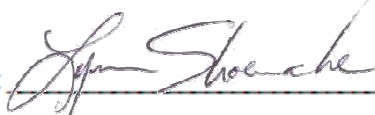
Ollar & Ollar Engineering believes that all bridge inspections should be completed on time and in a thorough, efficient manner. This includes the submission of all required paperwork and documentation.

We now have three (3) qualified bridge inspection teams, allowing us the capacity to inspect significantly more bridges and helping ensure that we conduct all bridge inspections on time.

9. 61 O.S., § 64. Offenses

Any consultant or person doing architectural, surveying or engineering work for the State of Oklahoma, their agents, servants or employees, who shall receive gratuity from any contractor or builder of any public building or works, or solicit, receive or make any political contribution from or to a contractor or a builder of any public building or works, or who attempts to interfere with the competitive bidding process of the State of Oklahoma in any manner, is guilty of a misdemeanor, and upon conviction thereof shall be fined not less than One Hundred Dollars (\$100.00) nor more than Five Hundred Dollars (\$500.00), and by imprisonment in the county jail for not less than six (6) months nor more than one (1) year. Any contractor or builder of any public building or works, their agents, servants or employees, who shall offer any gratuity or political contribution to any consultant doing architectural, surveying or engineering work for the State of Oklahoma, or who attempts to interfere with the competitive bidding process of the State of Oklahoma in any manner, is guilty of a misdemeanor, and upon conviction thereof shall be fined not less than One Hundred Dollars (\$100.00) nor more than Five Hundred Dollars (\$500.00), and by imprisonment in the county jail for not less than six (6) months nor more than one (1) year.

10. The foregoing is a statement of facts. My signature below indicates I have read the above excerpt from Title 61 of the Oklahoma Statutes.

Signature: 

Typed Name and Title: Lynn A. Shoemake, Partner

Date:

10/08/2010

Return this form along with your letter expressing interest to the agency from whom you received the notice of this project.