



OKLAHOMA DEPARTMENT OF TRANSPORTATION

Project Management Division
200 N.E. 21st Street
Oklahoma City, OK 73105-3204
Division Phone: (405) 522-7601

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DATE: April 13, 2009
TO: Consulting Engineering Companies
FROM: Ray Sanders, Project Management Division
SUBJECT: Solicitation of Interest

At this time, the Department is soliciting the services of consulting engineering companies to provide On-Demand Engineering Services for Pedestrian Improvements, Prestressed Concrete Beam Inspection, Structural Steel Inspection and Preliminary Engineering, Preparation of Construction Plans for projects identified by the ODOT within limits of the State of Oklahoma. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature.

Contact Person: **Tim Tegeler** (405) 521-2695

RESPONSE PACKET 1		
Services Description: On-Demand Engineering Services For Pedestrian Improvement		
Contract No.	1277	The successful Consulting Firms will be responsible for engineering services, upon demand from ODOT Staff, including but not limited to Survey, Right of Way Mapping, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E) for various pedestrian improvement projects to assist in the preparation and delivery of the American Recovery and Reinvestment Act of 2009.
Expected Contracts	8	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	6%	These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature. The Firms shall have specific expertise and knowledge of all applicable regulations and requirements governing the ADA, to include, ADA Title II, applicable sections of the ADA Accessibility Guidelines (ADAAG), documents issued by the U.S. Department of Justice, the U.S. Department of Transportation, and other Federal and State agencies as appropriate pertaining to the accessibility of the disabled.
Construction Project Job Piece No.	TBD	

Contact Person: **Kenny Seward** (405) 521-2677

RESPONSE PACKET 2		
Services Description: Prestressed Concrete Beam Inspections		
Contract No.	1278	<p>The successful Consulting Firm will be responsible for providing shop inspections, fabrication inspections, sampling and testing, and furnish completed reports.</p> <p>Inspections are to be performed in accordance with the appropriate Oklahoma Department of Transportation, AWS, AASHTO, and ASTM Specifications.</p>
Expected Contracts	1	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	

Contact Person: **Kenny Seward** (405) 521-2677

RESPONSE PACKET 3		
Services Description: Structural Steel Inspections		
Contract No.	1279	<p>The successful Consulting Firm will be responsible for providing shop inspections, fabrication inspections, nondestructive testing, and furnish completed reports.</p> <p>Inspections are to be performed in accordance with the appropriate Oklahoma Department of Transportation, AWS, AASHTO, and ASTM Specifications.</p>
Expected Contracts	1	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	

Contact Person: **Greg Allen** (405) 521-2606

RESPONSE PACKET 4		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge and Approaches)		
Contract No.	1280	<p>The anticipated services will included Survey, Geotechnical information, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E). The Department will require the PS&E to be completed within 18 months.</p> <p>The Environmental Document and Pavement Design will be provided by the Department.</p> <p>Grant 21849(04) US-60: Over Pond Cr. Approx. 1.5 Mi. E. Of Jct. SH-74 Grant 21851(04) US-81: Over Pole Cat Cr. Approx. 6.0 Mi. N. Of Jct. SH-11 Grant 21852(04) US-81: Over An Unnamed Cr. Approx. 6.7 Mi. N. Of SH-11 Grant 24177(04) US-60: Over Boggey Cr., Approx. 4.2 Mi. W. Of The Kay C/L Craig 24220(04) US-60: Over Big Cabin Cr., E.B., 3.7 Mi E. Of SH-66 Creek 24122(04) SH-66: Over Sand Cr., 1.8 Mi. N. Of N. SH-48 Jct. Creek 24123(04) SH-66: Over Sand Cr., 0.8 Mi. N. Of N. SH-48 Jct. E.B. Rogers 21898(04) I-44: E.B. & W.B. Bridges At 177th E. Ave.(Lynn Lane)</p>
Expected Contracts	2	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	8%	
Construction Project Job Piece No.	See Project Description List	

Contact Person: **Greg Allen** (405) 521-2606

RESPONSE PACKET 5		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge and Approaches)		
Contract No.	1281	<p>The anticipated services will included Survey, Geotechnical information, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E). The Department will require the PS&E to be completed within 18 months.</p> <p>The Environmental Document and Pavement Design will be provided by the Department.</p> <p>Noble 24248(04) SH-15: Over An Unnamed Cr., 8.4 Mi. E. Of Garfield C/L Noble 24251(04) SH-15: Over An Unnamed Cr., 8.1 Mi. E. Of Garfield C/L Oklahoma 23310(04) I-40: W.B. & E.B. Bridges Over Crutch Cr. 2.3 Mi. E. Of Jct. I-35 Oklahoma 23313(04) I-40: E.B. & W.B. Bridges Over S.E. 15th St. 2.6 Mi. E. Of Jct. I-35 Ottawa 20894(04) US-59: Over SL&SF R.R., 7.0 Mi. N.W. Of Delaware C/L Ottawa 24272(04) SH-10: Over Spring River, 3.7 Mi. W. Of SH-10C Ottawa 24278(04) SH-10: Over Spring River O'flow, 3.5 Mi. W. Of SH-10C Ottawa 24273(04) US-60: Over Horse Cr., 2.6 Mi. N. Of Delaware C/L Ottawa 24274(04) US-59: Over Horse Cr. Trib., 4.5 Mi. N.W. Of Delaware C/L</p>
Expected Contracts	4	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	4%	
Construction Project Job Piece No.	See Project Description List	

Contact Person: **Greg Allen (405) 521-2606**

RESPONSE PACKET 6		
Services Description: Preliminary Engineering, Preparation of Construction Plans (Bridge and Approaches)		
Contract No.	1282	The anticipated services will included Survey, Geotechnical information, Preliminary and Final Design and will culminate in the submittal of Plans, Specifications and Estimates, (PS&E). The Department will require the PS&E to be completed within 18 months. The Environmental Document and Pavement Design will be provided by the Department.
Expected Contracts	8	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	
Construction Project Job Piece No.	See Project Description List	Grant 24176(04) SH-11: Over Polecat Cr., Approx. 5.9 Mi. E. Of US-81 Kay 21854(04) US-77: Over Bird's Nest Cr. Approx. 1.3 Mi. N. Of Noble C/L Logan 24215(04) SH-74: Over Crow Cr., Approx. 11.0 Mi. N. Of SH-33 Logan 24216(04) SH-74: Over Skeleton Cr., Approx. 13.5 Mi. N. Of SH-33 Craig 24116(04) SH-82: Over Mustang Cr., 1.6 Mi. N. Of Mayes C/L Ottawa 24275(04) SH-137: Over An Unnamed Cr., 4.0 Mi. N. Of US-60 Ottawa 24276(04) SH-125: Over An Unnamed Cr., 3.8 Mi. N. Of US-60 Ottawa 24277(04) SH-10C: Over Lost Cr., 3.3 Mi. E. Of SH-10

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response **for the Professional Services Contract that you are interested in being considered for** will include a total of one (1) response packet (one (1) unbound original and five (5) copies) per common selection committee as described as follows:

RESPONSE PACKET 1

One (1) combined packet for **EC No. 1277** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1277**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**

RESPONSE PACKET 2

One (1) combined packet for **EC No. 1278** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1278**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 3

One (1) combined packet for **EC No. 1279** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1279**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 4

One (1) combined packet for **EC No. 1280** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1280**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**

RESPONSE PACKET 5

One (1) combined packet for **EC No. 1281** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1281**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- **A statement that identifies your firm's strategy in meeting the proposed DBE goal.**

RESPONSE PACKET 6

One (1) combined packet for **EC No. 1282** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No. 1282**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

The deadline for the submittal of your Response Packets will be 4:30 p.m. April 20, 2009 for response packet 1.

The deadline for the submittal of your Response Packets will be 4:30 p.m. May 4, 2009 for response packets 2, 3, 4 and 6.

The deadline for the submittal of your Response Packets will be 4:30 p.m. July 17, 2009 for response packet 5.

The Department anticipates the selection process to be complete and the contracts negotiated as soon as possible and as quick as May 2009 for response packet 1. As all these contracts are anticipated to be financed with Federal Fiscal Year 2009 funding, the Notice to Proceed is expected as soon as possible and as quick as May 2009 for response packet 1.

PLEASE NOTE: Response packets can **now** be submitted **electronically in a .pdf format** to Ms. Cecilia Payne at: cpayne@odot.org.

LETTER OF INTEREST PACKET SUBMITTAL:

If not sending electronically, please submit all packets to the following address:

**Project Management Division
Attn: Cecilia Payne
Room 1C-4A
Oklahoma Department of Transportation
200 NE 21st Street
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.