



OKLAHOMA DEPARTMENT OF TRANSPORTATION

Project Management Division
200 N.E. 21st Street
Oklahoma City, OK 73105-3204
Division Phone: (405) 522-7601

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DATE: March 20, 2009
TO: Consulting Engineering Companies
FROM: Ray Sanders, Project Management Division
SUBJECT: Solicitation of Interest

At this time, the Department is soliciting the services of consulting engineering and/or land surveying companies to provide GPS location of bridges. This will include on-system bridges, off-system bridges, interstate bridges and turnpike bridges as identified by ODOT. These services require qualifications, expertise, experience and equipment that are of a highly specialized nature. These services will require a Licensed Professional Land Surveyor, holding a current Oklahoma license, and in good standing with the Oklahoma Board of Licensure for Professional Engineers and Land Surveyors.

Contact Person: Larry Reser (405) 521-2621

RESPONSE PACKET 1		
Services Description: GPS Surveys		
Contract No.	1276	The successful Consulting Firms will be required to provide GPS surveying services at selected locations statewide to locate existing on-system, off-system, interstate and turnpike bridges, to the nearest 0.01 second of latitude and longitude, for Bridge Division's inventory and Planning & Research Division's GIS mapping applications. Assignments will be progressive, County by County. The selected consulting firms will provide technically competent and appropriately qualified personnel to perform this service. All deliverables will be per ODOT Bridge Division and Survey Division specifications for this type of service. (Please see attached). Data will be submitted in the form of a Microsoft Excel Worksheet (an electronic form will be furnished by ODOT). ODOT Survey Division will perform random QA/QC to insure submitted data meets the accuracy criteria.
Expected Contracts	4	
ODOT Division	Multiple	
County	Statewide	
DBE Goal	0%	

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response **for the Professional Services Contract that you are interested in being considered for** will include a total of one (1) response packet (one (1) unbound original and five (5) copies) per common selection committee as described as follows:

RESPONSE PACKET 1

One (1) combined packet for **EC No. 1276** including the following:

- A Letter of Interest referencing the Engineering Contract Number **(EC No. 1276)**
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The following factors will be considered primary for determining the firms that will be extended an invitation to interview and/or provide a proposal for Response Packet(s):

1. Experience and/or familiarity of the proposed Consultant Team with Department procedures.
2. Ability of the Consultant Team to perform the type of work contemplated.
3. Specialized qualifications of the Consultant Team applicable to the type of work contemplated.
4. Capacity of the Consultant Team to accomplish the work in accordance with the anticipated schedule considering current workloads.
5. Past performance of the Consultant Team (references may be requested if not provided).

The deadline for the submittal of your Response Packets will be 4:30 p.m. March 30, 2009. Please note:

The Department anticipates the selection process to be complete and the contracts negotiated as soon as possible and not later than April 2009. As these contracts are anticipated to be financed with Federal Fiscal Year 2009 funding, the Notice to Proceed is expected no later than April 2009.

PLEASE NOTE: Response packets can now be submitted electronically in a .pdf format to Ms. Betty Thomas at: bthomas@odot.org.

LETTER OF INTEREST PACKET SUBMITTAL:

If not sending electronically, please submit all packets to the following address:

**Project Management Division
Attn: Betty Thomas
Room 1C-4A
Oklahoma Department of Transportation
200 NE 21st Street
Oklahoma City, OK 73105-3204**

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.