



OKLAHOMA DEPARTMENT OF TRANSPORTATION

Project Management Division

200 N.E. 21st Street

Oklahoma City, OK 73105-3204

Division Phone: (405) 522-7601

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DATE: June 12, 2007

TO: Consulting Engineering Companies

FROM: Janice Schultz, Project Management Division

SUBJECT: Solicitation for Bridge Redecking and Rehab, On-System Bridge Inspection, Asbestos Abatement and Disposal, Aerial Photography, Re-Establishment of Land Corners and Construction Management Services.

At this time, the Department is soliciting the services of consulting engineering companies to provide Bridge Redecking and Rehab, On-System Bridge Inspection, Asbestos Abatement and Disposal, Aerial Photography, Re-Establishment of Land Corners and Construction Management Services for projects identified by the ODOT within limits of the State of Oklahoma to assist in the preparation and delivery of the Department's Program. These services require qualifications, expertise, experience and/or equipment that are of a highly specialized nature. Please find attached a comprehensive list of projects and descriptions for which the Department is seeking the noted services.

The Department solicitation of interest response mechanism is intended to reduce the reproduction requirements on work of a similar scope and/or specific to ODOT Field Divisions that will be reviewed by a common selection committee. Therefore, your response **for the Engineering Contracts that you are interested in being considered for** will include a total of one (1) response packet (one (1) unbound original and five (5) copies) per common selection committee as described as follows:

****RESPONSE PACKET 1****

One (1) combined packet including the following:

- A Letter of Interest referencing the Engineering Contract Number(s) **(EC No. 1146)**
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)
- ****THIS PACKET ONLY IS DUE JUNE 22nd, 2007****

RESPONSE PACKET 2

One (1) combined packet for **EC No. 1147** including the following:

- A Letter of Interest referencing the Engineering Contract Number **(EC No.1147)**
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 3

One (1) combined packet for **EC No. 1148** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No.1148**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 4

One (1) combined packet for **EC No. 1149** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No.1149**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 5

One (1) combined packet for **EC No.1150** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No.1150**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

RESPONSE PACKET 6

One (1) combined packet for **EC No.1151** including the following:

- A Letter of Interest referencing the Engineering Contract Number (**EC No.1151**)
- A Table of Organization depicting the proposed project team
- Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.
- A statement of your qualifications (CAP 255 Form preferred)

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

****(RESPONSE PACKET ONE (1) ONLY – EC NO. 1146 WILL BE DUE NO LATER THAN 4:30 P.M. ON JUNE 22nd, 2007)**.** The deadline for the submittal of your Response Packets two (2) through six (6) will be 4:30 p.m. June 29th, 2007.

The Department anticipates the selection process to be complete and the contracts negotiated and approved by the Transportation Commission as soon as possible and not later than August 2007. As these contracts are anticipated to be financed with Federal Fiscal Year 2007 funding, the Notice to Proceed is expected no later than August 2007.

Please submit all packets to the following address:

Oklahoma Department of Transportation
 Attn: Ben Cronister
 200 NE 21st Street, Room 3-C9
 Oklahoma City, OK 73105

As always, your assistance, cooperation and patience are greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.

Contact Person: Greg Allen (405)521-2606

RESPONSE PACKET 1		
Services Description: Bridge Redecking and Rehab (MULTIPLE CONTRACTS ARE ANTICIPATED)		
Contract No.	1146	The successful consulting Firms will be responsible for producing final design plans for bridge rehabilitation for multiple locations in each of the 8 Field Divisions that may include but is not limited to bridge re-decking/rehabilitation and overlays, bridge painting, expansion joint repair/replacement, structural steel repair/replacement including beams, shoes, bearings, pads, rockers, etc., bridge rail and guard rail repair/replacement along with other safety appurtenances, approach slab work and flood coating.
ODOT Division	Bridge	
County	Statewide	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	The anticipated services will include photo documentation of each bridge, preliminary and final design, construction traffic control, participation in mandatory pre-bid conferences and preparation of the actual bidding proposals for use in the Department's competitive bidding process. Additional Task Orders for construction management/inspection may be developed and negotiated as determined appropriate by the Department. Additional considerations will be afforded for such capabilities. <u>THIS RESPONSE PACKET #1 IS DUE JUNE 22nd, 2007 (the following packets #2-6 are due June 29th, 2007).</u>

Contact Person: Janice Schultz (405)522-7611

RESPONSE PACKET 2		
Services Description: On System Bridge Inspection Services (MULTIPLE CONTRACTS ARE ANTICIPATED)		
Contract No.	1147	The successful Consulting Firms will be responsible for providing on-system bridge safety inspections using PONTIS for multiple bridge locations throughout the state.
ODOT Division	Bridge	
County	Statewide	
State Job Piece No.	TBD	<p>The Consultant must provide the following qualifications: Reference CFR 650 Subpart C – National Bridge Inspection Standards.</p> <p>(1) Program Manager – The Program Manager must be a Professional Engineer who is registered in the State of Oklahoma and is knowledgeable in the field of Bridge Inspection. The Program Manager must have completed the two week NHI Course No. 130055 (Safety Inspection of In-Service Bridges). The Program Manager should be actively participating in ODOT QC/QA training.</p> <p>(2) Team Leader: The Team Leader must have be a Professional Engineer registered in the State of Oklahoma or have five (5) years of experience or alternate qualifications as defined the CFR. The Team Leader must have completed the two week NHI Course No. 130055. The Team Leader should be actively participating in ODOT QC/QA training.</p> <p>Inspections are to be made in accordance with National Bridge Inspection Standards, the ODOT PONTIS Manual, the FHWA Manual "Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation's Bridges", latest edition of the "AASHTO Manual for Condition Evaluation of Bridges", and ODOT policies. Inspections are to be submitted electronically including all necessary error checking.</p>
Federal Aid Proj. No.	TBD	

Contact Person: Jeri Anderson (405) 521-3026

RESPONSE PACKET 3		
Services Description: Asbestos Abatement and Disposal		
Contract No.	1148	The successful Contractor will involve the removal and subsequent disposal of asbestos containing materials in buildings and structures owned by the Department.
ODOT Division	Maintenance	
County	Statewide	The Contractor shall perform the work in accordance with current federal, state and local regulations. All work will be coordinated with the Department and/or other Department Contractors.
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	

Contact Person: Larry Reser (405)521-2621

RESPONSE PACKET 4		
Services Description: Aerial Photography		
Contract No.	1149	The successful Aerial Photography Company will be responsible for providing aerial photography, ABGPS and IMV/POS data and shall be responsible for the post process of all data. At a minimum will provide the Frame Number, X, Y, & Z, Omega, Phi, Kappa, with GPS coordinates of the prospective photo centers, and the time stamp information for each frame of project photography. Processed data will be delivered in an ASCII format on appropriate media within a timely manner after date of photography.
ODOT Division	Survey	
County	Statewide	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	Contractor will retain a Professional Land Surveyor, holding a current registration in the State of Oklahoma by the State Board of Registration for Professional Engineers and Land Surveyors, for the direct supervision and certification of the above stated data. Note: For additional information see the attached Aerial Photography Specifications.

Contact Person: Larry Reser (405)521-2621

RESPONSE PACKET 5		
Services Description: Re-Establishment of Land Corners		
Contract No.	1150	The successful Land Surveying Company will be responsible for the re-establishment of land corners obliterated or lost due to the construction activities of a construction project completed under authority of the Oklahoma Department of Transportation.
ODOT Division	Survey	
County	Statewide	
State Job Piece No.	TBD	These services require qualifications, expertise, experience and a registered Land Surveyor duly licensed in the State of Oklahoma by the Oklahoma Board of registration for professional Engineers and Land Surveyors. All surveyors must have all the necessary equipment and staff to accomplish these contracts employed at the time of contract signing.
Federal Aid Proj. No.	TBD	
		Most land corners will have accessories, but if not, all corners will be bid or priced as <u>EACH</u> .

RESPONSE PACKET 6		
Services Description: Construction Management Services (MULTIPLE CONTRACTS ARE ANTICIPATED)		
Contract No.	1151	<p>The successful firms will perform a level of service which may include construction survey, construction inspection, construction management, construction materials acceptance testing, and project audit and clerical services. These services may be requested individually or packaged to provide a complete Resident Engineer's Office. The consultant will provide all necessary equipment, vehicles, office space, engineering, managerial, clerical and sampling/testing personnel as required to adequately staff a residency office. The selected consultant engineering firms will provide technically competent and appropriately qualified personnel to perform these services. Key consultant personnel shall have prior construction experience in their assigned areas of responsibility.</p> <p>The selected consultant firm will be required to manage assigned construction contracts in accordance with the plans, specifications, standards, construction control directives and associated manuals. Duties of the consultants will include, but not be limited to, the following items:</p> <ul style="list-style-type: none"> • Hold all meetings and conferences. Develop and circulate copies of minutes for each meeting. • Review the contractors' work progress and make recommendations to ODOT as required for contract compliance. • Monitor and document daily construction progress (on-site inspection). • Maintain construction files to ODOT standards. • Initiate and approve progressive estimate payments to the contractor. • Perform material sampling/testing as required for contract compliance. • Conduct construction surveys. • Verify the correct placement of relocated utilities. • Review and evaluate contractors' modification requests and make recommendations to ODOT. • Monitor construction for compliance with specifications and regulations.
ODOT Division	Statewide	
County	Statewide	
State Job Piece No.	TBD	
Federal Aid Proj. No.	TBD	<p>It is the intent that the selected consultant firm will limit the involvement of ODOT to the absolute minimum during the construction phase. All management and inspection services conducted by the consultant firm will be used to verify compliance with the plans and specifications and will be performed in accordance with ODOT and Federal Highway Administration policies and procedures as required in the construction documents. The selected consultant firm will be required to obtain a license and utilize TRANS*PORT Field Manager.</p>