



**OKLAHOMA DEPARTMENT OF TRANSPORTATION**  
**Project Management Division**  
**200 N.E. 21<sup>st</sup> Street**  
**Oklahoma City, OK 73105-3204**

Division Phone: (405) 522-7601

Division FAX: (405) 522-7612

**DATE:** January 31, 2005

**TO:** Consulting Engineering Companies

**FROM:** Tim Gatz, Project Management Division

**SUBJECT: Solicitation for Survey Services**

At this time, the Department is soliciting the services of consulting engineering companies to provide Re-establishment of Land Corners. These services require expertise, experience and/or equipment of a highly specialized nature. Please find attached a comprehensive description for which the Department is seeking the noted services.

Your response will include the submission of one (1) unbound original and five (5) copies of a packet containing the following:

1. A Letter of Interest referencing the Engineering Contract Number (EC No. 1008).
2. A Table of Organization depicting the proposed project team.
3. A statement of your qualifications (CAP 255 Form preferred).
4. Any additional information you believe appropriate for the Department's use in determining your capabilities and qualifications to perform the type of work encompassed by that particular contract.

Please remember that this is a SOLICITATION OF INTEREST and not a Request for Proposal. As such, you are only requested to provide information related to your qualifications to perform the work described. Any additional information you choose to provide related to proposed solutions for the solicited projects or any other prepared Contract/Project specific media is NOT required and is unnecessary for the Department's processes. Proposals will be requested upon entering the interview phase of the Consultant Selection Process.

The deadline for the submittal of your responses will be 4:30 p.m. Friday, **February 14**, 2005. The Department anticipates the selection process to be complete and the contract negotiated and approved by the Transportation Commission as soon as possible and not later than April 4, of 2005. As these contracts are anticipated to be financed with Federal Fiscal Year 2005 funding, the Notice to Proceed is expected in April of 2005.

As always, your assistance, cooperation and patience is greatly appreciated. Please do not hesitate to make us aware of any questions, comments or concerns that you may have or to offer suggestions for process improvement.

1/18/05	CONSULTANT CONTRACT SOLICITATION OF INTEREST LIST Specialized Environmental Related Services		Page 1
<b>Contract No.</b>	EC 1008	<b>Services Description: Re-establishment of Land Corners</b>	
<b>ODOT Division</b>	Survey	The Successful Consulting Firm will be responsible for the re-establishment of land corners obliterated or lost due to the construction activities of a construction project completed under authority of the Oklahoma Department of Transportation.	
<b>County</b>	Statewide		
<b>State Job Piece No.</b>	TBD	These services require qualifications, expertise, experience or a Registered Land Surveyor duly licensed in the State of Oklahoma by the Oklahoma Board of registration for professional Engineers and Land Surveyors. All surveyors must have all the necessary equipment and staff to accomplish these contracts employed at the time of contract signing.  Most land corners will have accessories, but if not, all corners will be bid or priced as <b>EACH</b> .	
<b>Federal Aid Proj. No.</b>	TBD		