

PERSONAL DATA SUMMARY SHEET

(The original copy must be submitted to the Human Resources. Retain a copy for your records.)

TITLE OF JOB FAMILY AND LEVEL FOR WHICH CERTIFICATION IS REQUESTED: Engineering Manager III (Assistant Division Engineer)

NAME: Seward Kenny Ray Middle State Core ID # 118125

SSN:

PHONE NUMBER(S) WHERE YOU MAY BE CONTACTED BETWEEN 7:30 A.M. & 4:30 P.M. TO SCHEDULE INTERVIEW: (405) 255-3420

INFORMATION ON THIS FORM IS SUBJECT TO VERIFICATION.

Education	Name	Location	Dates Attended	Hours Completed	Hours Completed or Degrees and Majors
Civil Engineering	University of Oklahoma	Norman, OK	01/88 – 05/90	70	BS in Civil Engineering
Pre-Engineering	Oklahoma City Community College	Oklahoma City, OK	03/86 – 12-87	71	AS in Pre-Engineering
High School	Maryvale High School	Phoenix, AZ	08/75 – 05/79		High School Diploma
Other					
Registration, certification or licensure: Type:	P. E. #17575	Granted By:	Oklahoma State Board of Reg. for Professional Engineers & Land Surveyors	Effective Dates:	02/95 - Present

QUALIFYING EXPERIENCE: -- (List only jobs that include relevant experience for the proposed Job Family and Level.)

Employer and Location	Position Held	Hours Per Week	Date Employed	Date Separated	Description of Duties
Oklahoma Department of Transportation	Engineering Manager III	40	04/2015		Assist the Materials Engineer in the supervision and management of the operations for the Materials Division. Represent the Materials Division in the absence of the Materials Engineer. Handle the budget for the Materials Division.
Oklahoma Department of Transportation	Engineering Manager II	40	09/2003	04/2015	Supervise and manage the operations of the Structural Materials Branch for the Materials Division. Represent the Materials Division when dealing with other Divisions, organizations and committees. Write technical specifications and special provisions for use throughout the Department related to the areas covered by that branch.
ANA Engineering	Project Engineer	60	09/2000	09/2003	Performed and supervised independent quality assurance testing of prestressed concrete beam facilities for the Oklahoma Department of Transportation. Oversaw all company inspectors and insured the facilities produced beams that met or exceeded plan drawings and specifications.

Title 21 O.S. Section 358: "It shall be unlawful for any person applying for employment with the State of Oklahoma to make a materially false, fictitious or fraudulent statement or representation on an application, knowing such statement or representation to be materially false, fictitious or fraudulent. A violation of this subsection shall be punished as provided in subsection B of Section 359 of this title."

I certify, subject to the penalties provided by law, that all information listed above is correct to the best of my knowledge.



Signature of Employee

DATE: 5/12/2017



I authorize the hiring agency to review and photocopy any and all of my performance evaluations for their consideration in this hiring decision.


Signature of Employee

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Oklahoma Department of Transportation	Engineering Manager II	40	01/1999	08/2000	Supervised the operations of the Purcell Residency and its personnel. Handled engineering, contractor and private citizen problems. Coordinated with the planning and design divisions on current and future projects in the area covered by the residencies personnel.
Oklahoma Department of Transportation	Professional Engineer I	40	07/1995	12/1998	Supervised the operations of the Physical and Fabrication Labs and their personnel for the Materials Division. Handled contractor and material certification problems. Supervised outside contractors for the Branch Manager.
Oklahoma Department of Transportation	Associate Engineer	40	08/1993	06/1995	Project Manager for multiple construction projects and supervised residency personnel on various projects.
Oklahoma Department of Transportation	Engineer Intern II	40	08/1992	07/1993	Construction project Manager and supervisor of residency personnel on bridge and roadway construction projects. Assigned to the Materials Division to handle a Prestressed concrete piling project.
Oklahoma Department of Transportation	Engineer Intern I	40	06/1991	07/1993	Received in depth training in construction inspection and survey. Became familiar with the operations of field work at a construction residency
Oklahoma Department of Transportation	Engineer in Training	40	05/1990	05/1991	Participated in the Engineer-In-Training program and received training in all facets of highway construction

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 Signature of Employee _____ DATE: 5/12/2017

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Oklahoma Department of Transportation	Student Engineer II	30 to 40	05/1989	05/1990	Prepared and drafted plans for the construction of numerous county bridge projects. Attended plan-in-hand meetings at various project sites with ODOT personnel and local entities
Ok State Regents for Higher Education	Intern	20 to 30	01/1987	12/1987	Entered Guaranteed Student Loans into a mainframe computer.
United States Army	Sergeant	70+	04/1984	02/1986	Supervised a missile fire team
United States Army	Specialist	70+	03/1983	03/1984	Performed duties as Driver for Company and Battalion Commanders
United States Army	Private First Class	70+	02/1982	02/1983	Trained to operate the Lance Missile System
J. W. Mackey Tile and Floor Covering Co.	Tile setter	40	01/1982	08/1980	Assisted a Journeyman Tile setter and handled warehouse duties.

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