

COUNTY PURCHASING OFFICE

Cotton County Court House
301 North Broadway
Walters, Oklahoma 73572
(580) 875-3026

INVITATION TO BID

BID NUMBER: CC23-04

BID CLOSING DATE AND HOUR: October 24, 2022 at 9:00 a.m.

In cooperation with the Comanche Nation Division of Transportation, Town of Temple, Oklahoma, Cotton County District #2 and Temple Public Schools; Cotton County is requesting bids for the attached materials and labor to complete the Temple Public School Streets and Parking Lots Asphalt Overlay Project located within the city limits of Temple, Oklahoma.

SEALED BIDS will be received by the Cotton County Purchasing Agent, on behalf of the Board of County Commissioners, Cotton County, Oklahoma (herein called the "OWNER"), for the

**BIG PASTURE PUBLIC SCHOOL STREETS AND PARKING LOTS
ASPHALT OVERLAY PROJECT IN DISTRICT #3, COTTON
COUNTY, OKLAHOMA**

Until 9:00 a.m. on October 24, 2022 in open meeting of the Board of Cotton County Commissioners located at 301 North Broadway, Walters, OK 73572 in the Commissioners Conference Room.

An invitation to Bid, Instruction to Bidders, Bid Form and other related Bid Documents may be examined or picked up at the Purchasing Department located in the Cotton County Clerk's Office located at 301 North Broadway, Walters, Oklahoma 73572.

A signed Affidavit for Filing with Competitive Bid (Non-Collusion Affidavit) and a Business Relationship Affidavit is required when submitting bids. A 100% Performance Bond, 100% Statutory Bond, 100% one-year Warranty Bond and Proof of Public Liability and Workers Comp Insurance will be required of the successful Bidder.

The contract will be awarded to the lowest responsible bidder within 30 days from date of bid opening. Provided, the County may extend the date for awarding the contract for 15 days according to state law (90 days if funds utilized for the project are furnished by an agency of the United States Government).

All matters concerning the contract and project are subject to the provisions of state law and federal law when applicable.

The Board of Cotton County Commissioners reserves the right to accept or reject any or all bids and waive any informality. The Board of Cotton County Commissioners also reserves the right to make awards by items, groups of items, or all or none, whichever is in the best interest for the county.

***See attached Plan of proposed overlay for exact location, materials and quantities with specifications. Please list any differences in the space provided.**

Bid will be awarded as a turnkey project. Please contact the District #3 Cotton County Commissioner Greg Powell at 580-281-0444 or 580-875-3026 for information or any questions.

Total bid for turnkey project: \$ _____

Bidders Name: _____

Bidders Address: _____

Bidders Telephone Number: _____

INSTRUCTION TO BIDDERS

The party to whom the contract is awarded will receive a NOTICE OF AWARD. The awarded bidder will be required to obtain the PERFORMANCE BOND, STATUTORY BOND, MAINTENANCE BOND and PUBLIC LIABILITY & WORKERS COMP INSURANCE, within ten (10) calendar days from the date BID is awarded unless extended by mutual agreement between the COUNTY and the AWARDED BIDDER.

All CONTRACTORS involved in the project shall have proper and current licensing in the State of Oklahoma and should be prepared to provided a copy of such if requested The Bidder must be able to financially carry on the work until project is completed.

Please NOTE this project is TAX EXEMPT as allowed by 68 O.S. 1356. The successful bidder will be issued a copy of the Resolution designating them as an agent for the County for the purpose of purchasing materials and tangible personal property tax exempt for the construction (improvements, remodeling, renovation, repairing, etc.) of this project. If the tax-exempt status is to be used, materials and tangible personal property purchased by the Contractor and its subcontractors, to be used in this project, will be delivered to the jobsite and incorporated into the project. The title to such property is to pass from the vendor directly to the County. Bidder will be responsible for any tax not included in the exemption.

PAYMENT

Original Documents required:

Invoice with breakdown of materials & labor.

The invoice, with attached items listed above, shall be submitted by the Contractor to the Cotton County Clerk's Office located at 301 North Broadway, Walters, Oklahoma 73572.

The jobsite shall be cleaned up on a daily basis. All trash and debris generated from the construction operation shall be delivered to the landfill at the Contractor's expense. Contractor is responsible for storage and security of all materials required for this contract. Any spills of petroleum, oil & lubricant (POL) products, chemicals, or other hazardous materials must be reported immediately to the County Commissioners Office. The contractor shall then comply with the guidance of the Cotton County Emergency Management Director, (located at 301 North Broadway, Walters, Oklahoma 73572, Phone: 580-281-0114) in taking appropriate actions to rapidly control and/or contain any spills.

CONTRACTOR will be responsible for obtaining any permits required for the project. Contractor is responsible for safety of its personnel and all sub-contractors.

Contractor shall not hire persons not legally residing in the United States.

DOCUMENTS REQUIRED FOR THIS BID

*Bid Form, includes an attached Letter of Authorization *Business Relationship Affidavit
*IRS W9 Form *Affidavit for Filing with Competitive Bid *See Below

Bidder must submit the properly completed and executed documents listed on this page. All signatures must be original, not copied, faxed, computer generated or mechanical.

Bidder shall use the forms in this Bid Package or shall photocopy for forms and complete them. No alterations can be made to the forms except to add additional signature lines as required. Any other alteration or amendment of the forms may invalidate the Bid. All correspondence will be in writing. In the event that it becomes necessary to revise any part of the Bid, addenda will be faxed, emailed or mailed to vendors on the Bid Holders List. Any oral interpretations or clarification of this Bid shall not be relied upon. All changes to this Bid must be in writing and available to all bidders.

**In addition to the Required Documents listed above, Bidder shall also provide all requested information in this bid packet. A written statement with this information may be provided with your bid if additional space is needed.

If a Bid Document listed above is not included in the Bid Packet, it is the Bidder's responsibility to obtain the Bid Document from the Cotton County Purchasing Department. The Bidder shall also be responsible for contacting the Purchasing Agent prior to bid closing to ensure all addendums were received. A copy of each addendum must be present with the submitted bid package.

If you have questions regarding the bid specifications, contact Ricky Vardell at 580-512-8006 or 580-875-3026 and if you have questions regarding the bid deadlines, etc., contact the Purchasing Department at 580-875-3026. It is not intended for any of the specifications to be brand or company specific. If ever a brand is referenced, it is intended to be "similar or like item/company".